

(An autonomous Institute of Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India)  
Bioscience cluster 3<sup>rd</sup> mile stone Faridabad Gurgaon Expressway Faridabad  
PHONE No. : 0129-2876421 FAX: 0129-2876 402 Web Site : [www.thsti.res.in](http://www.thsti.res.in)

## **NOTICE INVITING QUOTATION**

**Ref. of NIQ:- THS.E.103.25-26.NIQ/10**

**Dated: - 20/01/2026**

**Name of work: - Repairing of Building Management System of the HVAC System installed in EAF Building at NCR Biotech Science Cluster Faridabad.**

Sealed quotations are invited on behalf of the Executive Director, THSTI from reputed firms/ agencies/ contractor/ for the of work of “**Repairing of Building Management System of the HVAC System installed in EAF Building at NCR Biotech Science Cluster Faridabad.**” as per enclosed schedule of work and terms & conditions submitted up to 27/01/2026, 11.00 AM in sealed cover in the office of Engineer, THSTI. The quotation will be opened on the same day at 11:30 AM in the presence of intending bidders if any. The schedule of work and terms & conditions given below: -

**Terms & conditions: -**

1. The work shall be carried out as per manufacture recommendation and as per the direction of Engineer-In-Charge.
2. The rates are Net inclusive of all taxes; duties etc. and nothing Extra shall be paid.
3. Income Tax & D Vat etc. will be deducted as applicable on the value of work done.
4. The deviation limit shall be  $\pm 10\%$ .
5. The contractor is required to follow all labour laws, Minimum Wages Act and other provision to labour welfare applicable from time to time. Nothing extra shall be paid for the same.
6. The work shall be executed without any loss/damage to THSTI properties etc.
7. The total work Included: -
  - I. Testing of complete system at the respective location.
  - II. Reinstallation of SCADA software as the scope of work.
  - III. Testing of the of entire BMS system should be done by the agency.
  - IV. Servicing & Calibration of the display units installed in animal rooms.
8. Any damages occur in the system /equipment /places during the execution of work, the same should be rectified by the contractor's s on their own cost.
9. Contractor shall be fully responsible for safety of his workers and in case of any misshaping the entire responsibility shall be on the contractor.
10. The Contractor shall clean the site after completion of work in all.
11. The dismantled material shall be returned to THSTI if any.

12. The time of completion of the said work at THSTI is 10 days from the date of Issue of Work Order from the office.
  13. Liquidated damages shall be lived on the Contractor @1% per week of delay to the maximum up to 10% of the contract value after expiry of completion period as stipulated in NIQ
  14. The rates are inclusive of 6 Month warrantee period.
  15. Terms of Payment: 90 % of Contract Value after Completion of Work
  16. 10% Security deposit on work done value shall be deducted from the bill which shall be refunded as below after satisfactory completion of work of warrantee period i.e. 6 months.
  17. The payment will be released of the repairing work including replacement of faulty spares based on the service report & testing reports duly signed by the representative of the THSTI.
- Note: - The agency should quote their rate in their original letter head along with signature & seal of agency.**

Thanking You,

**Yours faithfully**

**Contractor sign with Seal**

**Engineer (IEE)**

## **Schedule of work**

**Name of work: - Repairing of Building Management System of the HVAC System installed in EAF Building at NCR Biotech Science Cluster Faridabad.**

<b>S.N.</b>	<b>Description of item</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
1.	Repairing of BMS of HVAC System including reinstallation of SCADA software, testing, calibration & validation of the system of all sensors, controllers, and other components associated with the SCADA Software etc as per site requirement & direction of engineer in charge.	01	Job		
2.	Servicing & calibration of display units installed in the rooms along with the wiring and controllers etc. as per site requirement & direction of engineer in charge.	50	Job		
	Total				
	Taxes				
	<b>Total</b>				

**[Rupees: -**

**]**

**Annexure-1**

**CERTIFICATE FOR SITE INSPECTION**

Certified that we ..... (Name of agency) have visited the site on dated ..... and assessed the nature and amount of work involved before submitting our offer. We will be able to complete the works within the stipulated time and also certified that we will be able to supply the material/executing the work as per specification to suit the site conditions.

**Address of site: -       NCR-Biotech Science Cluster at THSTI  
                                  3<sup>rd</sup> mile stone Faridabad Gurgaon Expressway  
                                  Faridabad Haryana-121001**

**ENGINEER IN- CHARGE,  
THSTI**

**Signature of tenderer with Seal & Date**

## **Annexure-2**

The tenderer provides the following detail along with their quote/bid:-

### **Details of Firm**

1. Name of the Firm / Company:

2. Registered Address:

3. Address for Communication:

4. Contact Information

5. Office Phone Number:

6. Residence Phone Number:

7. Mobile Number:

8. Fax:

9. E-Mail:

10. Status of the Firm:

(Please tick appropriate box & attach proof)

Company

Partners

Year of Establishment:

Registration Details

Companies / Firm Registration Number & Date:

Income Tax PAN No.:

Goods & Service Tax No.:

(attach proof)

**Signature of tenderer with Seal & Date**

**Annexure- 3**

**Declaration for non-blacklisting**

## **Annexure- 3**

### **Details of similar work experience**