

(An autonomous Institute of Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India)
Bioscience cluster 3rd mile stone Faridabad Gurgaon Expressway Faridabad
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NOTICE INVITING QUOTATION

Ref. of NIQ:- THS.E.103.25-26.NIQ/06

Dated: -23/09/2025

Name of work: - Replacement of faulty ventilation fan with the provision of encloser outdoor type of washroom (02 Nos) near seminar room in Auditorium Building at NCR Biotech Science Cluster Faridabad.

Sealed quotations are invited on behalf of the Executive Director, THSTI from reputed firms/ agencies/ contractor/ for the of work of “**Replacement of faulty ventilation fan with the provision of encloser outdoor type of washroom (02 Nos) near seminar room in Auditorium Building at NCR Biotech Science Cluster Faridabad.**” as per enclosed schedule of work and terms & conditions submitted up to 29/09/2025, 11.00 AM in sealed cover in the office of Engineer, THSTI. The quotation will be opened on the same day at 11:30 AM in the presence of intending bidders if any. The schedule of work and terms & conditions given below: -

Terms & conditions: -

1. The work shall be carried out as per manufacture recommendation and as per the direction of Engineer-In-Charge.
2. The rates are Net inclusive of all taxes; duties etc. and nothing Extra shall be paid.
3. Income Tax & D Vat etc. will be deducted as applicable on the value of work done.
4. The deviation limit shall be $\pm 10\%$.
5. The contractor is required to follow all labour laws, Minimum Wages Act and other provision to labour welfare applicable from time to time. Nothing extra shall be paid for the same.
6. The work shall be executed without any loss/damage to THSTI properties etc.
7. The total work Included: -
 - I. Installation of complete unit at the respective location.
 - II. Execution of civil work such as window glass/section as per site requirement.
 - III. Leak testing of the entire system should be done by the agency.
8. Any damages occur in the false ceiling/ wall /any other structure /places during the installation of units, the same should be rectified by the contractor's s on their own cost.
9. Contractor shall be fully responsible for safety of his workers and in case of any misshaping the entire responsibility shall be on the contractor.
10. The Contractor shall clean the site after completion of work in all.
11. The dismantled material shall be returned to THSTI if any.

12. The time of completion of the said work at THSTI is 07 days from the date of Issue of Work Order from the office.
13. Liquidated damages shall be lived on the Contractor @1% per week of delay to the maximum up to 10% of the contract value after expiry of completion period as stipulated in NIQ
14. The rates are inclusive of 1 Year warrantee period.
15. Terms of Payment: 90 % of Contract Value after Completion of Work
16. 10% Security deposit on work done value shall be deducted from the bill which shall be refunded as below after satisfactory completion of work of warrantee period i.e. 1 Year.

Note: - The agency should quote their rate in their original letter head along with signature & seal of agency.

Thanking You,

Yours faithfully

Contractor sign with Seal

Engineer (IEE)

Schedule of work

Name of work: - Replacement of faulty ventilation fan with the provision of encloser outdoor type of washroom (02 Nos) near seminar room in Auditorium Building at NCR Biotech Science Cluster Faridabad.

S.N.	Description of item	Quantity	Unit	Rate	Amount
1.	Replacement of ventilation fan with the provision of encloser outdoor type with all accessories such as mounting arrangements, MS angle fastener, louvers etc. as required as per site requirement.	02	Nos.		
2.	Supply, installation, balancing and commissioning of fabricated at site SS/ACP sheet rectangular/round ducting complete with neoprene rubber gaskets, elbows, splitter dampers, Paint/ MS base, vanes, hangers, supports etc. complete as per site requirement.	02	SQMTR		
3.	Supplying, fixing testing of canvas connection with all necessary requirement as per site requirement.	02	Job.		
5.	Misc. work such as wall opening for fan etc.	02	Job		
	Total				
	Taxes				
	Total				

[Rupees: -

]

Technical Specification

Make & Specification

1. Ventilation Fan :-

Make/ Model:-

Specification Detail:-

Catalogue if any:-

2. SS/ACP Sheet :-

Make/ Model:-

Specification Detail:-

Catalogue if any:-

Signature of tenderer with Seal & Date

CERTIFICATE FOR SITE INSPECTION

Certified that we..... (Name of agency) have visited the site on dated..... and assessed the nature and amount of work involved before submitting our offer. We will be able to complete the works within the stipulated time and also certified that we will be able to supply the material/executing the work as per specification to suit the site conditions.

**Address of site: - NCR-Biotech Science Cluster at THSTI
 3rd mile stone Faridabad Gurgaon Expressway
 Faridabad Haryana-121001**

**ENGINEER IN- CHARGE,
THSTI**

Signature of tenderer with Seal & Date

Annexure-3

The tenderer provides the following detail along with their quote/bid:-

Details of Firm

1. Name of the Firm / Company:

2. Registered Address:

3. Address for Communication:

4. Contact Information

5. Office Phone Number:

6. Residence Phone Number:

7. Mobile Number:

8. Fax:

9. E-Mail:

10. Status of the Firm:

(Please tick appropriate box & attach proof)

Company

Partners

Year of Establishment:

Registration Details

Companies / Firm Registration Number & Date:

Income Tax PAN No.:

Goods & Service Tax No.:

(attach proof)

Signature of tenderer with Seal & Date

Annexure- 4

Declaration for non-blacklisting