ROLLING RECRUITMENT NOTICE NO. : THS/RN/02/2023/07-II

ROLLING RECRUITMENT FOR CLINICAL POSITION

1. Translational Health Science and Technology Institute (THSTI) is an autonomous Institute of the Department of Biotechnology, Ministry of Science and Technology, Govt. of India. The institute is an integral part of the interdisciplinary NCR Biotech Science Cluster located at Faridabad, and is designed as a dynamic, interactive organization with the mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.

2. THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. THSTI has established various centres namely (a) Centre for Maternal and child health, (b) Centre for Virology, Therapeutics and Vaccines (c) Centre for Tuberculosis research (d) Centre for Human Microbiome research, (e) Centre for bacterial diseases and anti-microbial resistance research (f) Centre for Immunobiology and Immunotherapy (g) Centre for Drug design and Discovery (h) Clinical Development Services Agency (i) Computational and Mathematical Biology Centre (j) Centre for Bio-design . These centres are strengthened by many core facilities viz. Bioassay Laboratory, Biorepository, Biosafety Level-3 Lab, Data Management Centre, Immunology Core laboratory, Multi-OMICS facility, Experimental Animal Facility, Vaccine design and Development facility etc that serve as huge resources for the research programmes of THSTI, and also the National Capital Region Biotech Science Cluster and other academic and industrial partners.

3. This recruitment is to fill up the vacancy under the project entitled "**A multi-country, multicentre, three-arm, parallel group, double-blind, placebo-controlled, randomized trial of two doses of antenatal corticosteroids for women with a high probability of birth in the late preterm period in hospitals in low-resource countries to improve newborn outcomes (ACTION-III Trial)**"

Educational Qualification and Experience required for the post:

S. No.	Name of the Post/ No. of Post / Maximum Monthly consolidated emoluments/ Age Limit	Minimum Qualifications & Experience	Desirable Qualification & Experience/ Job Responsibilities

| 1. | (i) Clinical Research Officer

One post

Rs. 1,00,000/-

45 years

OR

(ii) Research Officer (Clinical)

One post

Rs. 80,000/-

35 years

One post (i)+(ii) | **For Clinical Research Officer:**
MD/DNB or equivalent degree in Pediatrics/ Obstetrics and Gynaecology from MCI recognised University.
OR
DCH or equivalent degree in Pediatrics/ Obstetrics and Gynaecology from MCI recognised University.
OR
MBBS from MCI recognized University with at least three years of work experience after completing internship, preferably in the field of Pediatrics/ Obstetrics and Gynaecology.
OR
MBBS from MCI recognized University and MPH with at least one year of post qualification work experience preferably in the field of Pediatrics/ Obstetrics and Gynaecology.
OR
BDS/ BAMS/ BHMS/ BPT or equivalent degree from MCI recognised University and MPH with at least three years of post-qualification work experience preferably in the field of Pediatrics/ Obstetrics and Gynaecology.
OR
BDS/ BAMS/ BHMS/ BPT or equivalent degree from MCI recognised University with at least five years of post-qualification work experience after completing internship, preferably in the field of Pediatrics/ Obstetrics and Gynaecology.

For Research Officer (Clinical)
MBBS from MCI recognized University with clinical research experience.
OR
BDS/ BAMS/ BHMS/ BPT or equivalent degree from MCI recognised University with Master of Public Health (MPH) | The selected candidates will be responsible for oversight of activities related to outcome assessment of newborn, and ensuring that the study is conducted in accordance with study protocol, standard operating procedures, good clinical practice, and applicable guidelines
It will involve coordination between investigators, project conduct team, data management team and monitoring team; tracking progress of project with updates; safety reporting within the prescribed timelines; monitoring deliverables; and ensuring adherence to regulatory requirements.

She/ He will be responsible for:
• Oversight and coordination of outcome assessment in newborns.
• Oversight of monitoring of newborns till discharge Safety reporting for adverse events in newborns; preparing the SAEs reports to be shared with all stakeholders in a timely manner
• Review and verification of completed CRFs in a timely manner, before they are transmitted to data management team for entry
• Timely resolution of queries in data collected.
• Supervising the study processes to ensure compliance to SOPs, protocol, national regulations; supervision of process of assessing respiratory support in newborn, anthropometry, hypoglycemia, sepsis, etc
• Ensuring timely follow-up visits of all newborns till end of study; liaising with project manager for this activity
• Coordinating the smooth flow of data from collection to data entry in electronic platform |

		OR BDS/ BAMS/ BHMS/ BPT or equivalent degree from MCI recognised University with at least two years of post-qualification work experience in the field of Pediatrics/ Obstetrics and Gynaecology. **Desirable:** • 2 years of work experience in a clinical trial or a public health project or a MPH degree • Conversant with Good Clinical Practice • Demonstrated ability to develop and implement monitoring plans, SOPs • Computer skills including proficiency in use of Microsoft Office applications • Ability to build effective project teams, ability to motivate others, delegation, drive and timely/ quality decision making • Good organizational behaviour and problem-solving skills • Effective time management skills and ability to manage competing priorities.	• Reviewing data queries, protocol deviations, loss to follow up for hospital site performance; • Responsible for equipment related to newborn assessments at site • Liaising with the QM team to ensure good quality of study data • Training of research assistants and field workers for newborn data collection, outcome assessments, follow-ups, CRF completion • Any other work assigned by PI *The CRO/ RO will be based at Safdarjung hospital in Delhi*

➢ Last date for receipt of online application : **18th August 2023.**
➢ The applications will be scrutinised/shortlisted and processed for further selection.

GENERAL TERMS & CONDITIONS:

1. This is a short-term position and extension will be granted subject to satisfactory performance of the incumbents and tenure of the project for which they are selected. The incumbent will not have any claim for regularization of their employment.

2. All educational, professional and technical qualification should be from a recognized Board/University.

3. The experience requirement specified above shall be the experience acquired after obtaining the minimum educational qualifications specified for the post.

4. Closing date of online application will be the **CRUCIAL DATE** for determining eligibility with regard to age, essential qualification etc.

5. The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. In

case candidates are not found suitable for the posts notified, they can be offered lower post / lower emoluments on the recommendation of the Selection Committee.

6. Age and other relaxations for direct recruits and departmental candidates: 1. By five years for candidates belonging to SC/ST communities. 2. By three years for candidates belonging to OBC communities. 3. For Persons with Benchmark Disabilities (PwBD) falling under the following categories: (i) UR - ten years, ii) OBC - 13 years (iii) SC/ST - 15 4. Age is relaxable for Central Government servants up to five years in accordance with the instructions or orders issued by the Central Government, from time-to-time. 5. There is no upper age limit for the Institute employees who are treated as departmental candidates. 6. For Ex-servicemen upto the extent of service rendered in defence forces (Army, Navy & Air force) plus 3 years provided they have put in a minimum of 6 months attested service.

7. In case a large number of applications are received, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.

8. Number of positions may vary depending upon the requirement at the time of interview.

9. All results/notifications will only be published on our website. Therefore, the candidates should visit THSTI website regularly.

10. With regard to any provisions not covered in this notification, the bye laws of THSTI / Govt. of India rules / guidelines shall prevail.

11. All communications will only be made through email.

12. Canvassing wrong information in any form will be a disqualification

HOW TO APPLY:

1. **Documents to be kept handy before filling up the online application:** (all the documents except (i) should be in pdf format):

   i) A soft copy of your passport size photo and signature. (jpeg/jpg/png format)
   ii) A comprehensive CV containing details of qualification, positions held, professional experience / distinctions etc.
   iii) Matriculation certificate (equivalent to 10th Standard) / Mark sheet
   iv) Intermediate certificate (equivalent to 12th Standard) / Mark sheet
   v) Graduation degree certificate / Mark sheet
   vi) Post-Graduation degree certificate & Mark sheet
   vii) Ph.D or equivalent degree certificate (if applicable)
   viii) Relevant experience certificates (if applicable)
   ix) Caste / Disability certificate in the format prescribed by the Govt. of India, if applicable

2. **Procedure for filling up online application:**

   i) The eligible and interested candidates may apply online at the Institute's website www.thsti.res.in/career. Applications through any other mode will not be accepted.
   ii) The following will be the step wise procedure-
      A) Step 1 : Details of applicant
      B) Step 2 : Uploading of documents
      C) Step 3 : Payment of application fee

- The payment can be made by using Debit Card / Credit Card / Internet Banking / UPI.
- Once payment is made, no correction / modification is possible
- Candidates are requested to keep a copy of the provisional receipt forfuture reference.
- Fee once paid shall not be refunded under any circumstances.
- Details of fees to be paid are as shown below:

S. No	Applying on direct recruitment	Application fee amount
1.	Unreserved, OBC & EWS candidates	Rs 236/-
2.	SC/ST/Women/PwBD	Rs 118/-

D) Step 4 : Submission of application form

iii) On successful submission of application, an auto-generated email containing the reference number will be sent to the email address provided. Please keep a note of the reference number for future correspondence.

iv) Candidates are required to keep a printout of the online application form by using the print button on the dashboard for future reference.

v) Candidates must ensure that he / she fulfils all the eligibility criteria as stipulated in the advertisement. If it is found that he / she does not fulfil the stipulated criteria during the recruitment process, the candidature of the candidate will be cancelled. If the same is noticed after the appointment, the candidate will be terminated following due process.

vi) Incomplete applications shall be summarily rejected and no correspondence in this regard shall be entertained.

vii) In case of difficulty in filling up the online form, please send e-mail to **personnel@thsti.res.in** along with the screenshot of the error displayed (if any).

> **"Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply"**

(M.V. Santo)
Head-Administration
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