



No.BT/AI/30021/02/2019

Dated: 20th February, 2020

To

✓ The Executive Director,
Translational Health Science & Technology Institute,
NCR Biotech Science Cluster,
3rd Milestone, Faridabad-Gurgaon Expressway,
PO Box No. #04, Faridabad- 121001

Subject:- Forwarding of approved Recruitment Rules of THSTI, Faridabad - reg.

Sir,

I am directed to enclose a copy of the duly approved Recruitment Rules- 2020 of the Translational Health Science & Technology (THSTI), Faridabad, by the competent authority, for further necessary action.

2. These RRs have the approval of the Hon'ble Minister for Science & Technology and Earth Sciences vide his office Dy. No. 7547 dated 14.01.2020.

Yours faithfully,

Subodh Kumar Ram
20/02/2020

(Subodh Kumar Ram)
Under Secretary to the Govt. of India
Ph. No. 2436 0983
Email: aipsu.dbt@nic.in

Encls: As above.

Copy to:-

Scientist 'E' (JL)

- Nodal Officer for THSTI, Faridabad for information

सुबोध कुमार राम / Subodh Kumar Ram
अवर सचिव / Under Secretary
शायोटेक्नोलॉजी विभाग / Deptt. of Biotechnology
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ANNEXURE-3

*Under Clause 32 of the Bye-laws of the Translational Health Science and Technology Institute
(THSTI)*

RECRUITMENT RULES— 2020

1. SHORT TITLE AND COMMENCEMENT

These Rules may be called "THSTI Recruitment Rules-2020".

They shall come into force from the date of notification by the Institute with the approval of the Government of India.

2. OBJECTIVES

- i. To meet manpower requirements of the Institute by recruiting competent employees in terms of requisite capabilities, skills, qualifications, aptitude, merit and suitability with a view to fulfil the Institute's objectives.
- ii. To attract, select and retain the best talent available keeping in view the changing needs of the Institute.
- iii. To establish an objective and reliable system of selection.
- iv. To integrate growth opportunities of the employees with fulfilment of the Institute's objectives.
- v. To provide for a system, which is fair, objective and transparent in matters of promotion of employees.
- vi. To ensure compliance with the relevant Government policies and directives on recruitment and promotion.

3. DEFINITIONS and ABBREVIATIONS

In these Rules, unless the context otherwise requires, the following terms shall mean as under

- i. **Age:** Age means upper limit as specified in these rules.
- ii. **Annexures:** shall mean the annexures attached to the Schedules of these rules.
- iii. **Approving Authority:** Shall be as specified at Clause 12 to these Rules.
- iv. **Appointing Authority:** shall be as specified at Clause 12 to these rules and shall be that authority who is holding charge in regular capacity under these rules.
- v. **Bye Laws:** Shall mean the Bye Laws framed and amended from time to time having the financial concurrence of the Internal Finance Division (IFD) of DBT and approval of the Minister-in charge of the Ministry under whom the Autonomous Institute lies.

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- vi. **Candidate:** means the person/member of staff who is eligible for consideration of any of the positions specified in the Schedules-3/1 of these rules.
- vii. **Cadre:** Shall essentially mean as total strength of a service (*in all relevant grades, i.e., from lowest to highest grade comprising lowest recruitment grade to highest promotional grade*) or a part of a service sanctioned as a separate unit.
- viii. **Competent Authority:** In relation to exercise of powers under these rules shall be the Minister- in charge of Department of Biotechnology/Ministry of Science and Technology or any such authority to which such power is so delegated.
- ix. **DBT:** Shall mean the Department of Biotechnology under Ministry of Science and Technology, Government of India.
- x. **Departmental Recruitment Committee (DRC):** Shall be as per DBT instructions issued vide OM No. BT/AI/14013/3/2011 dated 19.07.2016 or DoPT/CVC, provided that CVO/THSTI shall not be part of any such selection committee. The Committee shall essentially be a three member committee comprising of
 - a. An officer of the department/division for which recruitment is being conducted,
 - b. A member from administration/personnel, and
 - c. A third member from any department/division as an external member.
 - d. One of the committee member shall be of reserved community in case of posts being reserved or candidates appearing for the recruitment belong to reserved community even if the post for which recruitment is held is unreserved.
 - e. Shall essentially comprise of officers in Level-I0/Grade Pay-5400 and above for all recruitments to posts in Level-5/Grade Pay-2800 and below.
 - f. Shall essentially comprise of officers in level-11/Grade Pay-6600 and above for recruitments to posts in level-7 Grade Pay-4600 and below.
 - g. Shall essentially comprise of officers/scientists in level-13/Grade Pay-8700 and above for all recruitments to posts in Level-11/ Grade Pay-6600 and below.
 - h. Shall essentially comprise of Officers/Scientists in Level-14/ Grade Pay-10000 and above for all recruitments in Level-13A/ Grade Pay-8900 and below.
 - i. In case of non-availability of officers in the relevant grade, then the officers in relevant/higher grade of other DBT institutes in consultation with the Executive Director of that Institute be got nominated for the committee or the matter be referred to DBT for nomination of suitable officer for the committee.
 - j. Shall comprise of members of reserved community in case of posts being reserved or candidates appearing for the recruitment belong to reserved community even if the post for which recruitment is held is unreserved.
 - k. Shall comprise of members from minority community also (can be a grade below) in cases of candidates from minority community appearing for recruitment. (Only religious minorities are to be considered i.e. Muslim, Sikh, Jain, Christians, Sikhs, Parsis, Buddhists and not any other minorities like linguistic etc.).
 - l. Shall essentially comprise of women/OBC member in cases of female/OBC candidates appearing for the recruitment.
 - m. No member of the vigilance organization shall be part of the DRC.

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- n Executive Director will constitute a committee where s/he is the appointing authority.
- xi. **Departmental Promotion Committee (DPC):** Shall be as per DBT instructions issued vide DBT OM BT/AI/14013/3/2011 dated 19.07.2016 or DoPT/CVC, provided that CVO/ THSTI shall not be part of any such committee, except for clauses 3 (x) (j-k) and as specified in Schedules of these rules.
- xii. **Executive Director:** Shall mean the Executive Director of the Institute.
- xiii. **DoPT:** Shall mean the Department of Personnel and Training, Government of India.
- xiv. **Duty Post:** Shall mean all the sanctioned posts which are included in Schedule-3/1 to these rules as sanctioned by the Department of Expenditure.
- xv. **EFC:** Shall mean the Expenditure Finance Committee of the Government.
- xvi. **Institute:** Shall mean the Translational Health Science and Technology Institute.
- xvii. **Government:** As defined at Clause 3c of The Rules and Regulations of THSTI Society.
- xviii. **Governing Body:** Shall have the same meaning as defined in Memorandum of Association and the Bye Laws of the Institute.
- xix. **Levels:** Means corresponding replacement level of posts specified in the Schedule-3/1-4 to these Rules as per 7th Pay Commission recommendations.
- xx. **MHA:** Shall mean Ministry of Home Affairs under Government of India.
- xxi. **MEA:** Shall mean Ministry of External Affairs under Government of India.
- xxii. **Memorandum of Association:** means Memorandum of Association and Rules & Regulations describing the terms & conditions of the Society vis-à-vis Government of India.
- xxiii. **Recruitment Rules (RRs):** Shall mean the Rules framed by the Governing Body for the purposes of appointment to the duty posts in accordance with extant provisions of Government specified in the Schedules to these Rules and approved by the Government.
- xxiv. **Schedule:** Shall mean the Schedules attached to these rules.
- xxv. **Search cum Selection Committee (SCSC):** shall have the same meaning as defined in DoPT OM No. AB 14017/11/2004-Estt.(RR) dated 30.07.2007, 21.10.2015 & 06.04.2016 and circulated vide DBT O.M. BT/AI/14013/3/2011 dated 19.07.2016 for all posts in Level-14 and above except to appointment for the post of Executive Director. The SCSC shall be got approved by the Minister in Charge.
- xxvi. **The expressions "Scheduled Castes", "Scheduled Tribes", "Other Backward Classes" and the "The Persons with Disabilities"** shall have the meaning respectively assigned to them in the Constitution of India/Acts of Parliament.

4. CONSTITUTION OF SERVICE (Scientific, Technical and Administrative Cadres):-

On the date of commencement of these Rules, such persons who have been engaged/appointed with due process in terms of extant instructions of Government of India on regular basis in terms of these Rules shall constitute the total operational strength of the work force of the Institute. The inter-se-seniority of officers/staff in each grade, who are appointed as per these Rules at the initial constitution shall be determined as per the date of regular appointment to the respective posts/grades/level subject to the condition that their inter-se-seniority within their respective posts/grades shall not be disturbed.

(Signature)
20/02/2020
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अधर सचिव / Under Secretary
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5. SCHEDULES to these Rules: are detailed as under:

- i. **Schedule-3/1***: Position of Posts created with the approval of the Cabinet/Department of Expenditure.
- ii. **Schedule - 3/2**: Appointment to posts in the Scientific Cadre
- iii. **Schedule - 3/3**: Appointment to posts in the Technical Cadre
- iv. **Schedule - 3/4**: Appointment to posts in the Administrative Cadre.
- v. **Schedule-3/5**: Department of Expenditure note ref no. MOF (Exp) I. D. No. 1749/JS (Per) /E. Coord / I/2008 dated 19.09.2008 for creation of 28 posts.
- vi. **Schedule 3/6**: DBT letter ref. no: BT/MB/THSTI/Admn/2011 dated 31.12.2015 for creation of 8 Posts.
- vii. **Schedule 3/7** : DBT letter ref. no. BT/MB/THSTI/Admn/2011 dated 9.01.2019 for creation of 35 Posts.

*provided that the Institute shall take all necessary steps to get the approval of the Department for revival of positions (if any) whose currency has since lapsed and shall not initiate any exercise to fill up any such lapsed position till approval for the same is obtained from the Department.

6. ELIGIBILITY NORMS: Shall at all times conform to provisions of Para 8 of DBT OM No BT/AI/14013/3/2011 dated 19.07.2016 w.r.t NATIONALITY, AGE, EDUCATIONAL QUALIFICATIONS and extant DoPT instructions on the subject; that all appointments of OCI/NRI/PIO candidate for scientific cadre post shall be with the prior approval of the MHA and MEA.
Work experience if required, shall be counted from the date of acquiring the minimum educational qualifications and as on the closing date of the advertisement notified for filling the post.

7. LEVELS (7th CPC scales), AUTHORISED STRENGTH and its REVIEW

- i. The names, designation, levels for Scientific, Technical, Administrative posts are detailed vide **Schedule 3/1-4** of these Rules.
- ii. The orders for creation of these posts are detailed vide Clause 5 (v-vii) of these Rules.
- iii. Notwithstanding anything contained in Clause 7(i-ii) of these Rules, the Government may by notification.
 - a) Make additions, alterations, substitutions or modifications to the number of sanctioned duty posts or grades, designation and Pay scales of duty posts specified in **Schedule 3/1-4** of these Rules.
 - b) Appoint any officer to a Duty post in the appropriate grade against the sanctioned post of the Institute.

8. FUTURE MAINTENANCE OF THE SERVICE and Method of Recruitment For Cadre Posts:

- i. From the commencement of these rules, all initial appointments will be made in levels by direct recruitment as specified in the Schedules to these Rules.
- ii. The particular method of appointment (by Direct Recruitment/Promotion/ Deputation) or Absorption to any level and percentage of appointment by each method is detailed in the Schedules to these Rules.
- iii. Post which are to be filled by direct recruitment method in any level shall not be exempt from the purview of reservation. Reservation rules for members of Scheduled Caste/Scheduled Tribes/Other Backward Community shall be applicable in terms of extant DoPT instructions circulated vide DBT OM no BT/AI/14013/3/2011 dated 19.07.2016 and as amended from time to time.

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- iv. Scientific cadre posts in Level-11 to Level-14 detailed vide **Schedule- 3/2** of these Rules shall be eligible for promotion under the Modified Flexible Complementing Scheme-2010 as per extant DoPT instructions and amendments thereof.
- v. Upper age limit for unreserved candidates shall be as per extant DoPT instructions for all posts to be filled by Direct Recruitment method. Age relaxations as per DoPT OM No. 15012/2/2010-Estt. (D) dated 27.03.2012 for candidates belonging to SC/ST/OBC community, physically handicapped and ex-servicemen shall be applicable.
- vi. Upper age limit shall be relaxed up to 5 years for the existing employees of the Institute or any employee of the Department of Biotechnology if they apply for the posts of the Institute under these rules which are proposed to be filled by Direct Recruitment/Deputation method. Upper age limit may be relaxed by 01 year in case of exceptional and meritorious candidates by the Approving Authority prior to appointment.
- vii. Educational Qualifications required for eligibility are detailed vide Schedules3/2-4 of these Rules. Equivalence of qualifications as in vogue for appointments under the Central Government shall be applicable for the purpose of determining equivalence of qualifications.
- viii. Future promotions to higher grades and eligibility norms are detailed vide **Schedules 3/2-4** of these Rules.
- ix. Promotions to higher grades of administrative cadres shall be subject to availability of vacancies and completion of minimum essential residency period in the grade. For non-vacancy based promotions or financial upgradation as the case may be shall be as per instructions of DoPT for all non-scientific staff of Autonomous Institutions.
- x. Composition and level of DRC, DPC shall be as per Clause 3(x-xi) of these Rules and in conformity to para 3 of DBT O.M. No. BT/AI/14013/3/2011 dated 19.07.2016.
- xi. Detailed procedure for recruitment, periodicity between two recruitments shall be approved by the Appointing Authority before advertisement.
- xii. Instructions contained vide DBT OM No. BT/01/71/2016-PVC dated 23.01.2017 and other instructions issued by the Department of Biotechnology, DoPT, CVC in matters of recruitment and MHA for filling up of posts in Rajbhasha Cadre shall be strictly adhered to as and when these instructions are issued.
- xiii. Instructions/directions issued by Department of Biotechnology/ DoPT, CVC & Audit in matters of recruitment (including Rajbhasha) shall stand to be adhered as and when issued like the one issued vide OM No. BT/01/71/2016-PVC dated 23.01.2017, BT/01/35/2015/PPVC-Vol-III dated 20.10.2016 for having a free, fair and transparent process of selection.
- xiv. **Following shall be the Application Fees for candidates applying for posts to be filled by open advertisement**

Applying for →	Level 9 and Below	Level -10 and above	Level 14 and above
Unreserved & OBC candidates	Rs 200/-	Rs 500/-	Rs 1000/-
Unreserved & OBC candidates from abroad with OCI Status	USD \$ 15	USD \$ 30	USD \$ 30

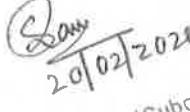
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- a. All efforts to be made by the Institution to have a cost neutral exercise.
- b. The fee structure shall be as per extant provisions of Government of India and will be reviewed every 02 years by a duly constituted committee under the chairmanship of the Executive Director.
- c. As per prevailing guidelines of GOI, for candidates of (i) SC/ST community (ii) Women and PwD category of any community are exempted from Application Fees.

9. METHOD OF SELECTION

- i. The method of appointment for all the positions, viz., Level 13A and below as detailed at Schedules 3/2-4 which are to be filled by open advertisement shall be in terms of extant DoPT instructions circulated vide DBT OM no BT/AI/14013/3/2011 dated 19.07.2016 and issued thereafter.
- ii. Committees constituted for the purposes of recruitment/promotion shall be in conformity with the Schedules of these Rules as well as Clause 3 (x- xi) of these Rules.
- iii. No officer shall be a member of any committee if his/her name is figuring in the Agreed list or has a Vigilance case pending against him/her.
- iv. CVO of the institute shall NOT be member of any such committee.
- v. No person who is a recipient of grants or funding from the Ministry concerned i.e. (DST, DSIR-CSIR or DBT) or who is closely related to such a recipient shall be invited as a member of any such appointment committee.
- vi. Complete transparency shall be observed in the recruitment/promotion process.
- vii. The posts mentioned in the Schedules shall be filled by positive act and shall be advertised/notified before being filled after due approval from the Approving Authority as provided in the RRs.
- viii. There shall be no change in vacancy or any procedures once the recruitment (*including criteria of eligibility, qualifying standards and criteria of empanelment*) or promotion has been initiated by way of advertisement/notification and the conditions mentioned in the advertisement/notification shall be strictly adhered to except with the approval of competent authority.
- ix. The actual method of appointment by direct recruitment/promotion/deputation/ absorption including application fees, experience, qualifying criteria for recruitment as well as promotion for unreserved/reserved/physically challenged/ex-servicemen candidates shall be elaborated in detail by separate orders and shall be in conformity in terms of extant DoPT instructions circulated vide DBT OM no BT/AI/14013/3/2011 dated 19.07.2016 and issued thereafter. The same shall be approved by the Approving Authority before actually recruiting/promoting any candidate/employee. Advertisement for recruitment in newspapers shall essentially be in Hindi in Hindi dailies in conformity with Rajbhasha policy of Govt. of India. All advertisements to be published in newspapers should be routed through DAVP.
- x. The panel recommended by the DRC/DPC prepared in order of merit for all posts in below Level 14 shall be approved by the Approving authority before being implemented and shall be valid for a period of one year.
- xi. Offer of appointment/promotion shall be made only for those posts which have been advertised/notified.
- xii. Appointments shall be made by the Appointing Authority as detailed in the schedules.
- xiii. There shall be a minimum gap of 06 months between two cycles of recruitment/promotion (*from the date of advertisement/notification till approval from Approving Authority.*)


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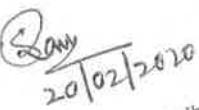
- xiv. All recruitment/promotion exercises once initiated shall be compulsorily finalized within a maximum period of 08 months for recruitment and 04 months for promotion unless stayed by orders of Court or otherwise by the Government. Efforts shall be made to finalize the exercise in the minimum period conducting all due procedures in a transparent manner.
- xv. In case of shortage of staff/difficulty in filling of posts then for relaxation of eligibility conditions, if considered necessary, prior approval of the Approving Authority shall be obtained before any norms are relaxed/modified and before the same is advertised or notified.
- xvi. Instructions issued by the Department for evolving transparent procedures for recruitment shall always prevail.

10. DETERMINATION OF MERIT BEFORE APPOINTMENT

- i. In case of selection of two or more candidates in the same Grade on the same date the recommendation shall invariably be made in order of merit of selected candidates for the purpose of determining seniority in service. In case, the marks obtained are the same, then merit among such candidates shall be decided as under:
 - a) Age : Elder one will be placed above in merit, if the candidates have same date of birth then,
 - b) By experience and if the same is also same, then the names of candidates shall be arranged in order of merit alphabetically to determine merit and seniority.
- ii. The Selection Committee recommendations when approved by the Approving Authority shall remain valid for a period of one year from the date of such approval.
- iii. Officers appointed shall be liable to serve anywhere in India or/and abroad.
- iv. In case of any disputes, any suites or legal proceedings against the institute, the jurisdiction shall be restricted to the courts in the State of Delhi, which is the headquarter of the Institute.
- v. All appointments in the institute will be subject to the selected candidates being found medically fit by an authorized Medical Officer so nominated by the institute.

11. FIRST APPOINTMENT

- i. For all cases of Direct Recruitment for the Level 14 or below shall be in conformity in terms of extant DoPT instructions circulated vide DBT OM no BT/AI/14013/3/2011 dated 19.07.2016 and issued thereafter.
- ii. All appointments in the Institute will be subject to the selected candidates being found medically fit by the medical authority as will be notified by the Institute.
- iii. THSTI will notify the list of authorized medical officers who shall essentially be doctors of Government hospitals to medically examine the selected candidates before their actual appointment. Report of the Medical Officer shall be sent in sealed cover to the Executive Director/ THSTI.
- iv. The verification of character & antecedents, from police authorities and other testimonials/certificates from educational institutes and previous employer, in respect of Direct Recruits shall be done, as per extent instructions issued in this regard by the Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training and vide OM No. 18011/2(s)/2016-Estt. (B)(i) dated June 29, 2016, as amended from time to time.


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12. APPOINTING AUTHORITY AND APPROVING AUTHORITY

- i. **For Executive Director:** Chairperson, Governing Body after the approval of the Appointments Committee of Cabinet, Govt. of India.
- ii. **For all posts in Level 14 and above:** Chairperson, Governing Body with the approval of the Minister in-charge of the Department of Biotechnology, Govt. of India.
- iii. **For positions from Level 11 to Level 13A:** Executive Director will be the appointing and approving authority.
- iv. **For positions Level 10 and below:** Head-Administration with the approval of the Executive Director.

13. PROBATION AND CONFIRMATION

- i. A candidate/staff member on appointment by direct recruitment (*except for the post of Executive Director*) shall be on probation for a period of two years from the date he/she assumes charge of the post.
- ii. Notwithstanding anything contained in the Rules above, the probation period of a staff member may be terminated or extended for a period not exceeding two years with the approval of the Approving Authority.
- iii. If the probation is terminated, whether at the end of the normal probationary period or at the end of the extended period.
 - a) The services of the probationer, if he was directly recruited, will be terminated forth with, and
 - b) If the probationer was an employee of the Institute and was appointed as an internal candidate, he/she will be reverted back to his earlier post/ grade.
- iv. There shall, in each case of satisfactory completion of probation, be a written order to that effect confirming successful completion of probation period. The order shall specify the date on which the probation is deemed to have been satisfactorily completed. In the absence of such an order, the probation period will not be deemed to have been confirmed, meaning thereby that confirmation following the probation period is not automatic but shall be done by a positive act with due process after the Departmental Confirmation Committee formed with the approval of the Approving Authority recommends the same. In any case, such a committee shall always be framed within 30 days of completion of probation period or extended period of probation. The committee shall make its recommendations within 08 weeks of its constitution.
- v. All cases of confirmation of probation shall be approved by
 - a) Chairman, Governing Body for confirmation in Level-14 and above,
 - b) Executive Director for confirmation in Level-10 to 13-A.
 - c) Head of Administration for confirmation in Level-9 and below.
- vi. The Approving Authority shall approve the recommendations of the Departmental Confirmation Committee. In case, the Approving Authority does not agree with the recommendations of the Departmental Confirmation Committee, s/he shall record his/her reasons in writing before disapproving the recommendations and terminate the services of the probationer.
- vii. The services of the probationer shall be regularized on the date of issue of order for confirmation, only after which he shall be deemed to be a regular employee of the Institute till his resignation/death/superannuation whichever is earlier.
- viii. Only regularly appointed staff shall be eligible for service benefits of the Institute like leave benefits, pay and allowances, annual increments, medical benefits, other benefits, etc.

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- ix. Only a regularly appointed and confirmed employee shall be eligible for promotion subject to meeting eligibility conditions of minimum service in the grade as detailed at Schedule-3/2-4 of these Rules, and
 - a) subject to the clearance from vigilance,
 - b) minimum grading of very good in his annual performance report for last 04 years, and
 - c) on recommendations of the duly constituted DPC.

14. NATIONALITY

- i. Only Indian nationals shall be eligible for appointment for all Technical and administrative posts detailed in Schedules 3/3-4.
- ii. Indian citizens and persons with Overseas Citizen of India (OCI) status shall be eligible for appointment for all Scientific posts detailed in Schedule 3/1 and 3/2. The appointment to such individuals will be offered subject to the condition that persons who are having OCI status, prior approval under Section 7 B(2) of the Citizenship Act, 1955 from Ministry of Home Affairs (MHA) and Ministry of External Affairs (MEA), or any authority specified by Government of India from time to time should be in place before.

15. METHOD OF APPOINTMENT BY DEPUTATION/ABSORPTION: Subject to the candidate having educational qualifications and experience as specified in the Schedules, candidates from other Central Government/State Government, Ministries / Departments, Semi-Govt. Organizations, Universities, Research Institutions, Autonomous Bodies, Public Sector Undertakings, can be taken on deputation basis provided that:

- i. The period of deputation shall be subject to a minimum of three years, which can be extended up to a maximum period as per the extant orders of DoPT, only after the written consent of the incumbent and lending organization. The terms and conditions for tenure of deputation shall be as applicable in terms of extant Govt. of India instructions issued from time to time.
- ii. Subject to the approval of the lending Ministries/Departments/ Organizations/Institutions etc. as also the willingness of the incumbent, the candidate can be absorbed in the Institute at any time during the period of deputation against a vacant post, if selected by the Selection Committee.
- iii. Candidate appointed on deputation shall not have any claim for any promotion during the period of deputation. However, such candidate may be considered for promotion incase of absorption, after such absorption takes effect.
- iv. In the case of a person, who is initially taken on deputation and absorbed later, his seniority in the grade in which he/she is absorbed will normally be counted from the date of absorption.
- v. The departmental candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.
- vi. Vacancies caused by the incumbent being away on deputation or long illness or study leave or under any other circumstances for duration of one year or more can be filled on deputation basis from officers of other organizations, as mentioned above.
- vii. During the period of deputation, the candidate's term shall be regulated by the Conduct Rules of the borrowing Institute.
- viii. The borrowing organization shall be responsible for making any such contribution as mandated by the lending organization, like Foreign Service contribution, PF, gratuity, etc. if the lending organization is a Central/State Government.
- ix. The lien of the candidate appointed on deputation shall be retained in the lending organization, if the lending organization is Central/State Government till the period of deputation. On the

Subodh Kumar Ram
 20/02/2020
 सुबोध कुमार राम / Subodh Kumar Ram
 अंतर्राष्ट्रीय विभाग / Under Secretary
 विज्ञान और प्रौद्योगिकी विभाग / Deptt. of Biotechnology
 विज्ञान और प्रौद्योगिकी मंत्रालय / Mo Science & Tech.
 भारत सरकार, नई दिल्ली / Govt. of India, N. Delhi

- expiry of the period of deputation the candidate shall be repatriated back to his/her parent department immediately.
- x. Posts filled by Deputation shall be exempt from the purview of Reservation Rules.
 - xi. **Cooling off period between two successive deputations:** at least 3 years
 - xii. **Authority to Waiver Cooling off period:** Shall be Chairperson, Governing Body for officers in Level 15 and above and Director of the institute for officers in Level 14 and below.

16. METHOD OF APPOINTMENT BY PROMOTION: Promotion will be given to employees as under

(i) Promotion for Scientific Cadre:

In Scientific cadre, the promotion will be made through Modified Flexible Complementing Scheme (MFCS) (in situ promotion). The promotion will be governed as per DoP&T O.M. No.AB-14017/37/2008-Estt (RR) dated 10.09.2010 as amended from time to time. A scientific personnel will be eligible for promotion through the process of MFCS as applicable to the 'Scientific personnel' in the Scientific Departments of the Government of India and will be subject to amendment from time to time.

S.No.	Pay band & grade pay	Designation	Minimum Residency
			Period linked to Performance
1	Level 12	Assistant Professor	4 years
2	Level 13	Associate Professor	5 years
3	Level 13A	Professor	5 years
4	Level 14	Sr. Professor	---

(ii) Promotion for Administrative Cadre:

Promotion to higher grades shall be subject to the availability of the vacancies as per Schedule 3/2. If there is no promotion avenue in Administrative Cadre, financial upgradation will be available in the next higher grade pay whenever an employee has completed 10 years of service in the same grade, as per Modified Assured Career Progression Scheme (MACPS), as applicable to administrative personnel in the Departments of the Government of India and will be subject to amendment from time to time.

*Subodh Kumar Ram
20/02/2020*

सुबोध कुमार राम / Subodh Kumar Ram
अवर सचिव / Under Secretary
बायोटेक्नोलॉजी विभाग / Deptt. of Biotechnology
विज्ञान और प्रौद्योगिकी विभाग / Mo Science & Tech.
गांत सरकार, नई दिल्ली / Govt. of India, N. Delhi

(iii) Promotion for Technical Cadre:

The Merit and Normal Assessment Scheme (MANAS)* for promotion of Technical staff members will be followed as per CSIR guidelines (MANAS) vide CSIR's letter No. 17(65/P.42)/90-PPS(pt. II) dated 18.01.1991 and as amended from time to time. The Merit and Normal Assessment Scheme (MANAS) can be downloaded from the following link:-

http://www.csir.res.in/sites/default/files/PolicyDoc_44.pdf

17. LIABILITY OF OFFICERS TO SERVE IN INDIA OR ABROAD: All the employees who are appointed against these Rules shall be liable to serve anywhere in the country or abroad as per the directions of the Executive Director of the Institute.

18. DISQUALIFICATION: No person

- i. *who has entered into or contracted a marriage with a person having a spouse living, or
 - ii. *who is having a spouse living, has entered in or contracted a marriage with any other person, shall be eligible for appointment to any of the said posts;
 - iii. whose character and antecedent has been objected by the District Magistrate & Collector or whose identity has not been established by the Police shall be eligible for appointment to the service on regular basis.
- * Provided that the Central Government may, if satisfied that such marriage is permissible under the Personal Law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of the rule".

19. REVOCATION of APPOINTMENT: Can be done at any stage during the period of probation (*without notice*) or during service (*after the expiry of period of 14 days from the issue of show cause notice and the same received by the employee*) if the appointed person at any stage before or after appointment has:

- a) Withheld information, given false information or provided false certificates/testimonials so as to secure appointment through wrongful means or intent,
- b) lied under oath,
- c) has been convicted of a criminal offence under Criminal Procedure Code and awarded punishment under any of the provisions of Indian Penal Code
- d) indulged in activities which are prejudicial to the interests of the STATE.

20. DISPLAY of RRs: These Rules shall be displayed on the website of the Institute for a period of 10 days before being notified by the Institute.

21. PERIODIC REVIEW OF RRs: Shall be compulsorily done once in 05 years with view to affecting the changes as are necessary to bring them in conformity with the changed position, including additions to or reductions in the strength of the lower and higher level posts.

Subodh Kumar Ram
20/02/2020
सुबोध कुमार राम / Subodh Kumar Ram
अधर सचिव / Under Secretary
यांगोटक्नोलॉजी प्रिभाल / Depl. of Biotechnology
विज्ञान और प्रौद्योगिकी मंत्रालय / Mo Science & Tech.
भारत सरकार, नई दिल्ली / Govt. of India, N. Delhi

- 22. AUTHORITY TO EXERCISE POWERS UNDER THESE RULES:** Only regularly appointed Appointing Authority on substantive/regular/fulltime basis shall have powers to exercise authority under these Rules. Under these Rules, Officiating Executive Director/Incharge/Pro tem/looking after Executive Directors would require approval of the Governing Body of the any appointment of regular positions.
- 23. POWERS TO RELAX/AMEND/MODIFY:** Notwithstanding anything contained in these Rules any of the provisions in these Rules can be relaxed/amended/modified with the approval of the competent authority in the Government of India, upon the recommendations of the Governing Body of the Institute, provided they are in conformity with the instructions of the Government of India.
- 24. JURISDICTION OF THE COURTS:** In cases of any dispute arising between the Institute and others, the jurisdiction of The High Court of Delhi shall apply.
- 25. SAVING CLAUSE:**
- (i) Nothing in these Rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the candidates belonging to the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, the Ex-Servicemen and the other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.
 - (ii) The upper age limit as specified for direct recruitment for various positions of Technical or Administrative cadre under these rules shall not be applicable for all persons already working with the institute or Department for the last five years or more on the date of notification of these rules for being engaged in the work of the institute.

Encl:

- xiii. **Schedule - 3/1:** Position of Posts created with the approval of the Cabinet/Department of Expenditure.
- xiv. **Schedule - 3/2:** Appointment to posts in Scientific Cadre:
- xv. **Schedule - 3/3:** Appointment to posts in Technical Cadre
- xvi. **Schedule - 3/4:** Appointment to posts in Administrative Cadre.
- xvii. **Schedule-3/5:** Department of Expenditure note ref no. MOF (Exp) I. D. No. 1749/JS (Per) /E. Coord / I/2008 dated 19.09.2008 for creation of 28 posts.
- xviii. **Schedule 3/6:** DBT letter ref. no: BT/MB/THSTI/Admin/2011 dated 31.12.2015 for creation of 8 Posts.
- xix. **Schedule 3/7 :** DBT letter ref. no. BT/MB/THSTI/Admin/2011 dated 9.01.2019 for creation of 35 Posts.

Subodh Kumar Ram
20/02/2020
सुबोध रम/ Subodh Kumar Ram
अवर सचिव /Under Secretary
वायोटेक्नोलॉजी विभाग/ Depl. of Biotechnology
विज्ञान और प्रौद्योगिकी मंत्रालय/ M/o Science & Tech.
नारा सरकार, नई दिल्ली/ Govt. of India, N. Delhi

Ref: Notes of Department of Bio Technology on pre-pages.
[F.No.BT/MB/CT]ISR/2006(Pt.)]

The proposal of Department of Bio Technology for creation of various posts for establishing a Translational Health Science & Technology Institute (THSTI), Faridabad has been seen in this Department and the creation of the following posts has been approved:

Sl. No.	Designation/Post	Scale of Pay (Rs.)	No. of posts approved
A	B	C	E
1.	Executive Director	26000 (fixed)	1
2.	Institute Engineer ✓	10000-15200	-
3.	Instrumentation Engineer ✓	10000-15200	(1)
4.	Scientist 'H' (Group Leader) / Dean	22400-26000	(1)
5.	Assistant/Associate Professor (1- Cellular & Molecular Biology) (1- Computational Biology) (1- Translational Biology) (1- Systems Biology)	14000-18300	4
6.	Scientist 'H' (Group Leader) / Dean	22400-26000	-
7.	Professor Clinical Trial Investigators ✓	16400-20000 NPA	(2)
8.	Assistant/Associate Professor (2- Microbiologist) (2- Immunologist) (1- Structural Biologist) (1- Protein Chemist/ Biochemical Engineer)	14000-18300	6
9.	Sr. Technical Officer	8000-13000	1
10.	Technical Officer-II	6500-12000	1
11.	Technical Officer-I	5500-9000	1
12.	Lab Technician ✓	4000-6000	2
13.	Programmer ✓	4500-7000	1
14.	Data Entry Operator	4500-7000	-
15.	Admin/Staff Officer	10000-15200	-
16.	Management Assistant	5500-9000	-
17.	(Driver)	3050-4590	-
18.	Dean (Group Leader)	22400-26000	1
19.	Assistant Professor	12000-18000	1
20.	Professional Experts designated as Adviser in Translational areas	Upto Rs.55000/- Max per expert p.m.	1
21.	Technical Officer-I ✓	5500-9000	1
22.	Data Entry Operator	4500-7000	-
23.	Section Officer	6500-12000	1
24.	Management Assistant	5500-9000	-
Total			28

2. This has the approval of the Finance Minister.

Amit Bansal
(Amit Bansal)
Section Officer

JS & FA, D/o Biotechnology
MOF (Exp) I.D.No. 1749/JS(Per)/E.Cord.I/2008 dated 19.09.2008

Dr. T.S Ray
11.12.08

May 2008 for Ray

SMT. Deen

12
26/05/08
27

Deen
20/07/2010

सुवोद कुमार राम / Subodh Kumar Ram
अपर सचिव / Under Secretary
भायोटेक्नोलॉजी दिवाना / Deptt. of Biotechnology
विज्ञान और प्रौद्योगिकी मंत्रालय / M/o Science & Tech.
गारक सरकार, नई दिल्ली / Govt. of India, N. Delhi

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Schedule 3/6

भारत सरकार

विज्ञान और प्रौद्योगिकी मंत्रालय

वायोटेक्नोलॉजी विभाग

द्वाका-2, 7 बां तला, सी० जी० ओ० कम्प्लेक्स

लोदी रोड, नई दिल्ली-110003

(54)

(36)

GOVERNMENT OF INDIA

MINISTRY OF SCIENCE & TECHNOLOGY

DEPARTMENT OF BIOTECHNOLOGY

Block-2, 7th Floor C.G.O. Complex

Lodi Road, New Delhi-110003

DR. ALKA SHARMA
Director (Scientist 'P'
Tel : 24363899
[Email: alka@dbt.nic.in](mailto:alka@dbt.nic.in)

No. STEN/B7/HSTI/Admin/A011

Dated : 31st December, 2015

Dear Dr. Vrati,

With reference to the proposal for creation of 29 various posts at Translational Health Sciences & Technology Institute (THSTI), it is to inform that the proposal of this Department for creation of such number of posts has been considered by the Department of Expenditure, Ministry of Finance, and agreed creation of the following posts for THSTI with the approval of Honble Finance Minister :

S.No.	Name of the Posts	PB-GP	No. of Approved Posts
FACULTY			
1.	Professor	PB-4 + GP 8900	2 (Two)
TECHNICAL			
2.	Technical Officer II	PB-3 + GP 4600	1 (One)
3.	Tech. Assistant	PB-2 + GP 4200	2 (Two)
4.	Lab. Technician	PB-1 + GP 2400	1 (One)
ADMINISTRATIVE			
5.	Section Officer	PB-2 + GP 4600	1 (One)
6.	Jr. Mgt. Assistant	PB-2 + GP 4200	1 (One)
Total No. of Posts Approved			8 (Eight)

This is for your information and necessary action.

Regards,

Yours sincerely,

(ALKA SHARMA)

Dr. Sudhanshu Vrati
Officiating Executive Director & Dean,
Translational Health Science & Technology Institute,
NCR Biotech Science Cluster,
3rd Milestone, Faridabad-Gurgaon Expressway
Post Box 4, Faridabad 121001, India

सुधांशु व्रति / Subodh Kumar Ram
अवर सचिव / Under Secretary
वायोटेक्नोलॉजी विभाग / Dept. of Biotechnology
विज्ञान और प्रौद्योगिकी मंत्रालय / M/o Science & Tech.
भारत सरकार, नई दिल्ली / Govt. of India, N. Delhi
20/07/2020

Government of India
Ministry of Finance
Department of Expenditure
E. Coord. I Branch

Reference: Notes of Department of Bio-Technology.
[F. No. BT/MB/THSTI/Admin./2011]

The proposal of Department of Biotechnology for creation of 56 posts for Translational Health Science & Technology Institute (THSTI) has been examined in this Department and creation of following 35 posts at different levels as per details given below is agreed to:

	Designation	Pay Scales	No. of posts	No. of posts agreed to by DoE.
1.	Sr. Professor	PB-4: 37400-67000 + GP 10,00	02	02
2.	Professor	PB-4: 37400-67000 + GP 8900	02	-
3.	Associate Professor	PB-4: 37400-67000 + GP 8700	07	-
4.	Professional Expert	55000/- (consolidated)	04	04
5.	Institute Engineer	PB-3: 15600-39100 + GP 6600	01	-
6.	Technical Assistant	PB-2: 9300-34800 + GP 4200	08	08
7.	Lab Technician	PB-1: 5200-20200 + GP 2400	07	07
8.	Computer Programmer	PB-1: 5200-20200 + GP 2800	02	02
9.	DEO/Computer operator	PB-1: 5200-20200 + GP 2800	10	08
10.	Sr. Manager	PB-4: 37400-67000 + GP 8700	01	01
11.	Admin. Officer	PB-3: 15600-39100 + GP 6600	02	02
12.	Staff officer to ED	PB-3: 15600-39100 + GP 6600	01	-
13.	Section Officer	PB-2: 9300-34800 + GP 4600	01	01
14.	Management Assistant	PB-2: 9300-34800 + GP 4200	04	-
15.	Jr. Management Assistant	PB-2: 9300-34800 + GP 2800	04	-
		Total	56	35

2. This issues with the approval of Finance Secretary.

R.K.Sinha
(R.K. Sinha)
Under Secretary(E.C.I.)
Tel # 23095694

AS&FA, D/o Biotechnology

MoF, Deptt. of Expenditure ID No. 643318/E.C.I./2018 dated 04.01.2019

Subodh Kumar Ram
अन्वर सरिया /Under Secretary
वायोटेक्नोलॉजी इन्सिट्यूट /Dept. of Biotechnology
विज्ञान और प्रौद्योगिकी मंत्रालय /M/o Science & Tech.
भारत सरकार, नई दिल्ली /Govt. of India, N. Delhi

Recruitment Rules for 71 positions of THSTI

Schedule 3/1

S. No	Designation	Level of Pay Matrix as per CCS (RP) Rules 2016	Cabinet approved positions	Positions concurred by MOF in 2009	Positions concurred by MOF in 2015	Positions concurred by MOF in 2019	Total no. of concurred positions
1	Executive Director	17	1	1	-	-	1
2	Dean	16	3	3	-	-	3
3	Sr. Professor	14	-	-	-	2	2
4	Professor (with NPA)	13 A	26	2	-	-	2
5	Associate /Assistant Professor	12/ 13	-	2	-	-	2
6	Professional Expert	55000/- (fixed)	5	1	-	-	11
			35	18	2	6	26
7	Institute Engineer	11	1	-	-	-	-
8	Instrumentation Engineer	11	1	1	-	-	1
9	Senior Technical Officer	10	1	1	-	-	1
10	Technical Officer II	7	2	1	1	-	2
11	Technical Officer I / Technical Assistant	6	12	2	2	8	12
12	Lab Technician	4	10	2	1	7	10
13	Computer Programmer	5	3	1	-	2	3
14	Data Entry Operator	5	10	-	-	6	6
15	Computer Operator	5	-	-	-	2	2
		40	8	4	25	37	
16	Senior Manager (Admin & Finance)	13	-	-	1	1	1
17	Admin. Officer	11	5	1	2	3	
18	Staff Officer to ED	11	-	-	-	-	
19	Section Officer	7	3	1	1	1	3
20	Management Assistant	6	4	-	1	-	1
21	Jr. Mgt. Assistant	5	5	-	-	-	-
22	Driver	2	4	-	-	-	-
		21	2	2	4	8	71
		96	28	8	35		

*Copy of 3/1
2021*
 Govt. of India,
 Ministry of Science & Technology,
 Department of Biotechnology,
 Deemed to be University,
 Guru Nanak Dev Engineering College,
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 Web: www.gned.org

प्रत्येक वर्षीय विद्यार्थी का अधिकारी एवं प्रबन्धक समिति के द्वारा आयोजित होने वाली एक विशेष शिक्षणी है। इसका उद्देश्य विद्यार्थी की जीवनशैली, व्यवहार एवं विचारों का नियन्त्रण करना है। इसका उद्देश्य विद्यार्थी की जीवनशैली, व्यवहार एवं विचारों का नियन्त्रण करना है। इसका उद्देश्य विद्यार्थी की जीवनशैली, व्यवहार एवं विचारों का नियन्त्रण करना है। इसका उद्देश्य विद्यार्थी की जीवनशैली, व्यवहार एवं विचारों का नियन्त्रण करना है।

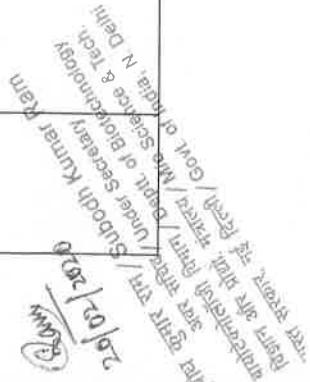
Recruitment Rules 2019

Schedule - 3/2

Scientific Cadre

Schedule 3/2

S No	Type	Executive Director
Year of Sanction		2009
1	Department	Head of the Institute
2	Level in 7th CPC	17
3	Sanctioned Strength	1
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	Not applicable (single post reservation policy does not apply)
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian National / persons with OCI status
8	Method of Appointment	Deputation (including short term contract) /Absorption
9	%age of each method of appointment	Not applicable
10	Is the post included in modified complementing Scheme for promotions	No
11	Age of Direct Recruits if method of appointment is by Direct Recruitment for unreserved candidates	Not applicable
12	Educational Qualification and Experience for direct recruitment	Not applicable
13	Experience for Deputation (including short-term contract) / Absorption	Scientists from the Central /State Govt/ Research Institutes/ Autonomous Bodies/Government funded research organizations/ institutes etc. (i) Holding analogous post on regular basis in parent department or, (ii) With 5 years' service in post in Pay Level-14 or equivalent in the parent cadre/Department and possess the qualification & experience as below:-


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 Director
 National Institute of Advanced Studies
 Bangalore
 India
 Tel: +91 80 23602570
 Fax: +91 80 23602571
 E-mail: kvenkateswaran@nias.res.in

<p>Essential:</p> <ul style="list-style-type: none"> (i) MD/ PhD or equivalent degree in biomedical sciences ; (ii) Minimum 15 years' of research experience in the field of specialization and have aptitude for translational research (iii) Excellent track record, hand in publications, patent and awards <p>Desirable:</p> <ul style="list-style-type: none"> (i) Experience in successfully running large programs, centre, institution (ii) Experience in guiding research activities in the area of specialization. 	<p>In case of non-availability of eligible candidates, the Search-cum-Selection Committee may recommend for re-advertising the post after suitably relaxing the eligibility criteria, if deemed necessary and also explore the feasibility of operating the post at a lower level from the prescribed level of the post of Executive Director with the approval of the appointing authority.</p>	<p>The period of the Deputation including period of deputation in other ex-cadre posts, held immediately preceding this appointment in the same or some other organization / Department should ordinarily not exceed 5 years. The maximum age limit for appointment on deputation (ISTC) should not exceed 58 years as on the closing date of the receipt of applications.</p>	<p>Selection through Search-cum-Selection Committee as per the instructions of DoPT in this regard</p>
14	Composition of Recruitment Committee	Not applicable	Not applicable
15	Composition of Confirmation committee	Not applicable	Not applicable
16	Promotion by Selection (S) or Non Selection (NS)	Not applicable	Not applicable
17	Composition of Promotion Committee	Not applicable	Not applicable
18	Minimum years of regular service required in existing grade for promotion to next higher grade	Not applicable	Not applicable


 20/02/2016 Kumar Ram
 Subodh Society of Technology
 / Under of Biofertilizer & Tech
 बुद्ध विद्यालय / Deptt. of Science, N. Deemed
 उच्च विद्यालय / M/o India, Govt. of
 अन्ध्रप्रदेश, मुमुक्षु विद्यालय /
 अन्ध्रप्रदेश, भारत
 फॉर्मल एवं नियम

Schedule-3/2 (contd...)

S No	Type	Dean
Year of Sanction		2009
1	Department	Scientific
2	Level in 7th CPC	16
3	Sanctioned Strength	3 (Clinical -2 and others – 1)
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No (However, exemption can be granted with the approval of the Hon'ble Minister in-charge as per DOP&T O.M. No. 36012/27/94-Estt.(SCT) dated 13.05.1994)
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian National / persons with OCI status
8	Method of Appointment	Deputation/ Absorption failing which by Direct recruitment
9	%age of each method of appointment	Not applicable
10	Is the post included in modified complementing Scheme for promotions	Flexible No
11	Age of appointment is by Direct Recruitment and Deputation (including short-term-contract)	55 years for direct recruitment and 58 years for deputation
12	Educational Qualification and Experience for direct recruitment	For Clinical (2 positions)
		Essential : MD (or equivalent) OR PhD with basic degree as MBBS / BDS / BVSc with minimum fifteen years' of experience in responsible higher position in research / teaching Institute/ University/ industry with published research of highest standards and/or technologies of established utility.
		Desirable: At least two years' experience as a head of a department in a reputed academic or research Institute or industry. Demonstrated ability to create new knowledge in the area of expertise or translate innovations to develop new processes or products and ability to network with national and global institutes and industry.

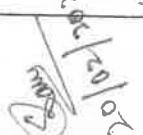
	For others (1 position) : Essential : MD (or equivalent) or PhD with basic degree as MBBS / BDS / BVSc or Ph.D in Life Sciences/ Medical Sciences / Chemical Sciences / Engineering with minimum fifteen years of experience in responsible higher position in research / teaching Institute/ University/ industry with published research of highest standards and/or technologies of established utility.
	Desirable: At least two years' experience as a head of a department in a reputed academic or research Institute or industry. Demonstrated ability to create new knowledge in the area of expertise or translate innovations to develop new processes or products and ability to network with national and global institutes and industry.
	In case of non-availability of eligible candidates, the Search-cum-Selection Committee may recommend for re-advertising the post after suitably relaxing the eligibility criteria, if deemed necessary and also explore the feasibility of operating the post at a lower level from the prescribed level.
13	Experience for Deputation (including short-term contract) / Absorption
14	Composition of Recruitment Committee
15	Composition of Confirmation committee
16	Promotion by Selection (S) or Non Selection (NS)
17	Composition of Promotion Committee
18	Minimum years of regular service required in existing grade for promotion to next higher grade

20/07/2020
Subodh Kumar Ray

Subodh Kumar Ray / Under Secretary
मुख्य कृतिवाली सभा / Deptt. of Biotechnology
अवृत्त विभाग / M/o Science & Technology
वायोटेक्नोलॉजी विभाग / MoT, Govt. of India, NITI Aayog
विकास और प्राचीन विज्ञान, भारत सरकार

Schedule-3/2 (contd..)

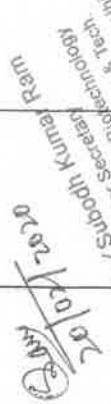
S No	Type	Senior Professor 2019
Year of Sanction		
1	Department	Scientific
2	Level in 7th CPC	14
3	Sanctioned Strength	2 (Clinical -1 and other -1)
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not Applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No (However, exemption can be granted with the approval of the Hon'ble Minister in-charge as per DOP&T O.M. No. 36012/27/94-Estt.(SCT) dated 13.05.1994)
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian National / persons with OCI status
8	Method of Appointment	Direct Recruitment failing which by Deputation/Absorption
9	%age of each method of appointment	100% by Direct Recruitment failing which by Deputation/Absorption
10	Is the post included in modified Flexible complementing Scheme for promotions	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment and Deputation (including short-term-contract)	50 years for direct recruitment and 58 years for deputation
12	Educational Qualification and Experience for direct recruitment	<p>For clinical (1 position):</p> <p>Essential: MD (or equivalent) OR PhD with basic degree as MBBS / BDS / BVSc with at least fourteen years' of R&D experience with original work as evidenced by publications and inventions introduced into clinical practice and policy.</p> <p>Desirable: Individuals with multi-disciplinary expertise and leadership background will be preferred.</p> <p>For others (1 position):</p> <p>Essential: MD (or equivalent) OR PhD in Life Sciences / Chemical Sciences / Engineering with at least fourteen years' of R&D experience with original work as evidenced by publications, patents and inventions.</p> <p>Desirable: Individuals with multi-disciplinary expertise and leadership background will be preferred.</p>

20/02/2020

 Subodh Kumar Ram
 Subodh Kumar Ram / Under Secretary / Deptt. of Science & Tech.
 सुबोध कुमार राम / उन्नेसन विभाग / दिल्ली, भारत
 सुबोध कुमार राम / मिल स्कैलर्स इंडिया, भारत
 सुबोध कुमार राम / अमेरिकन एकाडमी, भारत
 सुबोध कुमार राम / गोवा, भारत
 सुबोध कुमार राम / ब्रिटिश एकाडमी, भारत

		<p>preferred.</p> <p>In case of non-availability of eligible candidates, the Search-cum-Selection Committee may recommend for re-advertising the post after suitably relaxing the eligibility criteria, if deemed necessary and also explore the feasibility of operating the post at a lower level from the prescribed level.</p>
13	Experience for Deputation (including short-term contract) / Absorption	<p>Scientists of the Central Govt./ State Govt./ Universities/ Public Sector Undertakings or Govt. funded research organizations/ institutes subject to fulfillment of the following conditions:-</p> <ul style="list-style-type: none"> (a) (i) Holding analogous post on regular basis in parent cadre or, (ii) With two years' regular service in the Pay Level-13A of Pay Matrix in the relevant field (b) Possessing the qualifications prescribed for direct recruits.
14	Composition of Recruitment Committee	<p>SCSC framed in terms of DoPT OM No: 14017/11/2004-Estt(RR) dated 30.07.2007, 21.10.2015, 06.04.2016 as amended from time to time in which Executive Director shall be an essential member, Chairperson and minimum two external experts shall be nominated by Secretary, Department of Biotechnology. The SCSC shall be formed with the approval of the Minister in-charge.</p>
15	Composition of Confirmation committee	<p>In case of Direct Recruitment only. The confirmation committee will be as under:-</p> <ol style="list-style-type: none"> 1.) Executive Director, Chairperson 2) One External Expert in the relevant field, Member 3) Dean, Member
16	Promotion by Selection (S) or Non Selection (NS)	Not Applicable
17	Composition of Promotion Committee	Not Applicable
18	Minimum years of regular service required in existing grade for promotion to next higher grade	Not applicable

Subodh Kumar Ram
20/01/2024
Secretary / Subodh Kumar Ram
Under Secretary & Tech.
Bhartiya Vidya Bhawan / Deptt. of Science, N. Delhi
मुख्य सचिव / विज्ञान / नियोगी / Govt.
प्रशासनिक सचिव / विज्ञान और प्रौद्योगिकी / विज्ञान संस्थान
भारत सरकार,

Schedule-3/2 (contd..)

SNo	Type	Professor
Year of Sanction		2009 (2 positions) 2015 (2 positions)
1	Department	Scientific
2	Level in 7th CPC	13A+NPA (For clinical positions) 13A (For other positions)
3	Sanctioned Strength	4 (Clinical -2 and other -2)
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No (However, exemption can be granted with the approval of the Hon'ble Minister in-charge as per DoP&T O.M. No. 36012/27/94-Estt.(SCT) dated 13.05.1994)
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian National / persons with OCI status
8	Method of Appointment	Direct Recruitment failing which by Deputation/Absorption
9	%age of each method of appointment	100% by Direct Recruitment failing which by Deputation/Absorption
10	Is the post included in modified Flexible complementing Scheme for promotions	Yes
11	Age of appointment if method of appointment is by Direct Recruitment and Deputation (including short-term-contract)	50 years for direct recruitment and 56 years for deputation
12	Educational Qualification and Experience for direct recruitment	<p>For Clinical (2 positions) : Essential: MD (or equivalent) OR PhD with basic degree as MBBS / BDS / BVSc with at least twelve years' of R & D experience with original work as evidenced by publications and inventions introduced into clinical practice and policy.</p> <p>For others (2 positions) : Essential: MD (or equivalent) OR PhD in Life Sciences/ Medical Sciences / Chemical Sciences / Engineering or equivalent with original work as evidenced by patents or publications with</p> <p style="text-align: right;">  Subodh Kumar IAS Secretary, Deptt. of Science & Technology Government of Odisha / M/o Govt. State Emblem of India Govt. of India </p>

at least twelve years' of R & D experience.

In case of non-availability of eligible candidates, the selection committee may recommend for re-advertising the post at a lower level from the prescribed level duly obtaining the approval of the Appointing Authority.

13	Experience for Deputation (including short-term contract) / Absorption	Scientists of the Central Govt./State Govt./ Universities/ Public Sector Undertakings or Govt. funded research organizations/ institutes subject to fulfillment of the following conditions:- (a)(i) Holding analogous post on regular basis,in parent cadre or, (ii) With two years' regular service in the Pay Level-13 of Pay Matrix in the relevant field (b) Possessing the qualifications prescribed for direct recruits..
14	Composition of Recruitment Committee	1. External expert in the relevant field - Chairperson, 2. Dean - Member; 3. Two External experts - Members, 4. Head - Admin - Non-member Secretary
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1.) Dean, Chairperson 2) Two Experts (Internal or external at the level of Sr. Professor or above)
16	Promotion by Selection (S) or Non Selection (NS)	Not Applicable
17	Composition of Promotion Committee	Not Applicable
18	Minimum years of regular service required in existing grade for promotion to next higher grade	5 years


 Subodh Kumar Ram
 Subject Specialist
 (Under of Biotechnology)
 Head, Department of Science, N.D.U.
 Central University, Jharkhand, India
 जनरल अपार्टमेंट विभाग / नेशनल डिस्ट्रिक्ट यूनिवर्सिटी / गोवा
 बायोटेक्नोलॉजी प्रोफेसर, निम्नलिखित
 विभाग से संबंधित हैं।
 निम्नलिखित हैं।

Schedule-3/2 (Contd....)

S No	Type	Associate Professor 2009
Year of Sanction		
1	Department	Scientific
2	Level in 7th CPC	13
3	Sanctioned Strength	4
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Selection Post
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No (However, exemption can be granted with the approval of the Hon'ble Minister in-charge as per DoP&T O.M. No. 36012/27/94-Estt.(SCT) dated 13.05.1994)
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian National / persons with OCI status
8	Method of Appointment	Direct Recruitment failing which by Deputation/Absorption
9	%age of each method of appointment	100% by Direct Recruitment failing which by Deputation/Absorption
10	Is the post included in modified complementing Scheme for promotions	Flexible Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment and Deputation (including short-term-contract)	50 years for direct recruitment and 56 years for deputation
12	Educational Qualification and Experience for direct recruitment	MD (or equivalent) OR Ph.D in Life Sciences/ Medical Sciences / Chemical Sciences / Engineering or equivalent with original work as evidenced by patents or publications with at least eight years' of R & D experience.
13	Experience for Deputation (including short-term contract) / Absorption	Scientists of the Central Govt./ State Govt./ Universities/ Public Sector Undertakings or Govt. funded research organizations/ Institutes subject to fulfillment of the following conditions:- (a) (i) Holding analogous post on regular basis in parent cadre or, (ii) With five years regular service in the Pay Level-12 in the relevant field


 20/10/2010
 Kumar Ram
 IITM / Super Science & Technology
 कुमार राम / सुपर सायंस & टेक्नोलॉजी
 सुपर सायंस एंड टेक्नोलॉजी एन्ड इंडिया,
 भुवनेश्वर बिहारी बाबू रोड / गोवा /
 दार्शनकालीन शिक्षण संस्थान
 दिल्ली, भारत

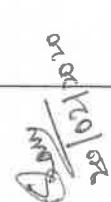
14	Composition of Recruitment Committee	(b) Possessing the qualifications prescribed for direct recruits.
		<ol style="list-style-type: none"> 1. External expert in the relevant field - Chairperson, 2. Dean - Member 3. Two External experts - Members, 4. Head - Admin - Non-member Secretary
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- <ol style="list-style-type: none"> 1) Dean, Chairperson 2). Senior Professor/Professor(Internal), Member 3). One External Expert, Member
16	Promotion by Selection (S) or Non Selection (NS)	Not applicable
17	Composition of Promotion Committee	Not Applicable
18	Minimum years of regular service required in existing grade for promotion to next higher grade	5 years

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Subodh Kumar Ram

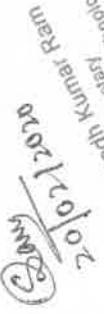
Subodh Kumar Ram
Secretary
मुख्यमंत्री राज्य परिषद् / Under Secretary
मुख्यमंत्री विभाग / M/o Science & Tech.
संघीय कृषी विभाग / Dep'tl. of Biotechnology, N. Delhi
भारतीयोत्तरीय प्रशासनी, मुख्यमंत्री / Govt. of India.
धर्मसंकाशील प्रधानी, हिन्दू संस्कृति /
विधायक और नेतृत्व, विधायक सभा, नगरपाली /
गाँधीजी, विधायक सभा, नगरपाली /

Schedule-3/2 (contd..)

S No	Type	Assistant Professor
Year of Sanction		2009
1	Department	Scientific
2	Level in 7th CPC	12
3	Sanctioned Strength	7 (Clinical -2 and others -5)
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not Applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No (However, exemption can be granted with the approval of the Hon'ble Minister in-charge as per DoP&T O.M. No. 36012/27/94-Estt.(SCT) dated 13.05.1994)
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian National / persons with OCI status
8	Method of Appointment	Direct Recruitment
9	%age of each method of appointment	100% by Direct recruitment
10	Is the post included in modified complementing Scheme for promotions	Flexible Not Applicable
11	Age of Direct Recruits if method of appointment is by Direct Recruitment	50 years
12	Educational Qualification and Experience for direct recruitment	For Clinical (2 positions) : MD (or equivalent) OR PhD with basic degree as MBBS / BDS / BVSc with original work as evidenced by patents or publications with at least five years' of R & D experience. For others (5 positions) : MD (or equivalent) OR Ph.D in Life Sciences/ Medical Sciences / Chemical Sciences / Engineering or equivalent with original work as evidenced by patents or publications with at least five years' of R & D experience.


 सुबोध कुमार राम / Subodh Kumar Ram
 अर्थ संवित्र / Under Secretary
 प्रति विभाग / M/o Science & Technology
 राष्ट्रीय विज्ञान और प्रौद्योगिकी विभाग / Govt. of India, N. Delhi
 विज्ञान और विकास मंत्रालय / Ministry of Science and Technology
 भारत सरकार / Government of India

13	Experience for Deputation (including short-term contract) / Absorption	Not Applicable
14	Composition of Recruitment Committee	<p>1. External expert in the relevant field - Chairperson, 2. Dean - Member 3 Two External experts - Members, 4. Head - Admin - Non-member Secretary</p>
15	Composition of Confirmation committee	<p>In case of Direct Recruitment only. The confirmation committee will be as under:-</p> <ol style="list-style-type: none"> 1) Dean, Chairperson 2) Senior Professor/ Professor (internal), Member 3) One External Expert, Member
16	Promotion by Selection (S) or Non Selection (NS)	Not Applicable
17	Composition of Promotion Committee	Not applicable
18	Minimum years of regular service required in existing grade for promotion to next higher grade	4 years

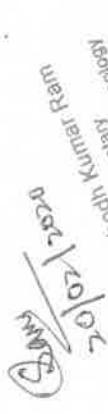

 २०१७।१०।०९
 Supodh Kumar Ram
 Subodh Kumar Ram / Under Secretary, Ministry of Science & Technology
 राम सुपोद्ध कुमार राम / मंत्री सचिव, विज्ञान एवं प्रौद्योगिकी मंत्रालय, भारत
 विज्ञान एवं प्रौद्योगिकी मंत्रालय, भारत
 राम सुपोद्ध कुमार राम

Schedule 3/2 contd.

S No	Type	Professional Expert
Year of Sanction		2009 (1 position) 2019 (4 positions)
1	Department	Scientific
2	Level in 7th CPC	Rs.55,000 (Consolidated)
3	Sanctioned Strength	5
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not Applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Contract basis
9	%age of each method of appointment	100%
10	Is the post included in modified complementing Scheme for promotions	Not Applicable
11	Age for contract appointment	64 years
12	Educational Qualification and Experience for contract appointment	Graduate in the relevant discipline with minimum three years post qualification relevant experience in any university/ Institute/Industry of repute and knowledge of specific areas where expertise is required.
13	Experience for Deputation (including short-term contract) / Absorption	Not applicable

सुबोध कुमार राम / Subodh Kumar Ram
 अवश्यक सचिव / Under Secretary
 वायोटेक्नोलॉजी विभाग / Deptt. of Biotechnology
 विज्ञान और प्रौद्योगिकी मंत्रालय / M/o Science & Tech
 भारत सरकार, नई दिल्ली / Govt. of India, N. Delhi

14	Composition of Recruitment Committee	1. Associate Professor, Chairperson; 2. Two Faculty/Technical Officer, Members; 3. One External Expert, Member 4. Head Administration, Member
15	Composition of Confirmation committee	Not Applicable
16	Promotion by Selection (S) or Non Selection (NS)	Not applicable
17	Composition of Promotion Committee	Not applicable
18	Minimum years of regular service required in existing grade for promotion to next higher grade	Not applicable


 २०/०२/२०१४
 Subodh Kumar Ran
 IIT / Subodh Secretary
 रामाराज रामाराज / Under Secretary
 रामाराज / Deptt. of Biotechnology & Tech.
 रामाराज अमर रामाराज / Min. of Science, N. Delhi
 रामाराज कोलकाता बिहारी महाराज / Govt. of India
 रामाराज अमर रामाराज / Govt. of India
 रामाराज अमर रामाराज / Govt. of India

Recruitment Rules 2019

Schedule - 3/3

Technical Cadre (Non-Ministerial)

20/02/2019
Kumar Ram
Subodh Kumar
Under Secretary
Ministry of Science & Tech
Kumar Ram / Depu. Secy. / Mo. of India, N. Delhi
मुख्यमंत्री कार्यालय / मंत्रालय / भूतान्त्रिक संस्थाएँ / गो. कर्मसूची
विषयान् अध. विभाग / विभाग / नई
कार्यालय कार्यालय / नई

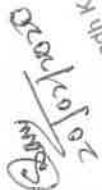
Schedule-3/3

S No	Type	Instrumentation Engineer
Year of Sanction	Year of Sanction	2009
1	Department	Technical
2	Level in 7th CPC	11
3	Sanctioned Strength	1
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No (However, exemption can be granted with the approval of the Hon'ble Minister in charge as per DoP&T O.M. No. 36012/27/94-Estt. (SCT) dated 13.05.1994)
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Direct Recruitment failing which by Deputation
9	%age of each method of appointment	100% by Direct Recruitment failing which by Deputation
10	Is the post included for benefit of assessment under MANAS of CSIR	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment and Deputation	40 years for direct recruitment and 56 years for deputation
12	Educational Qualification and Experience for direct recruitment	Essential: B.Tech or equivalent in Instrumentation/ Electronics/ Mechanical/ Electrical Engineering or equivalent with ten years' experience. Desirable : i) Post Graduate degree in the above branches with eight years' ii) Knowledge of Government rules & regulations and working in a computerized environment.
13	Experience for Deputation	Officials from the Central Govt.,/State Govt./ Universities/ Public Sector Undertakings or Govt. funded research organizations /institutes subject to fulfillment of the following conditions:- (a)(i) Holding analogous posts on regular service in Level-10/8/7 of basis or (ii) With 5/6/7 years' regular service in Level-10/8/7 of basis or Pay Matrix. (b) Possessing the qualifications prescribed for direct recruits.

20/02/2020

राम / Subodh Kumar
एम / Under Secretary
एम / प्रौद्योगिकी विज्ञान / प्रौद्योगिकी विज्ञान / डिप्टी डिप्टी विज्ञान / Govt. of India
सुवेद्य एवं संस्थान / डिप्टी विज्ञान / M/o Science & Tech.
मुख्यमंत्री विज्ञान और प्रौद्योगिकी विज्ञान / Govt. of India
प्रधानमंत्री विज्ञान / Govt. of India
नारा सचिव

14	Composition of Recruitment Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Dean/Professor, Chairperson 2) Head- Admin, Member 3) External Expert, Member
16	Promotion by Selection (S) or Non Selection (NS)	Not applicable
17	Composition of Promotion Committee	Not applicable
18	Minimum years of regular service required in existing grade for promotion to next higher grade	As per Merit and Normal Assessment Scheme (MANAS) of CSIR


Subodh Kumar Ram
Subodh Kumar Ram / Under Secretary
Subodh Kumar Ram / Deptt. of Biotechnology,
Subodh Kumar Ram / Deptt. of Science & Tech.
Subodh Kumar Ram / M/o Science, N. Delhi
Subodh Kumar Ram / Govt. of India
Subodh Kumar Ram / Director, CSIR
Subodh Kumar Ram / Director, CSIR
Subodh Kumar Ram / Director, CSIR
Subodh Kumar Ram / Director, CSIR

Schedule-3/3 (contd..)

S No	Type	Senior Technical Officer 2009
Year of Sanction		
1	Department	Technical
2	Level in 7th CPC	10
3	Sanctioned Strength	1
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not Applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Direct Recruitment
9	%age of each method of appointment	100 % by Direct Recruitment
10	Is the post included for benefit of assessment under MANAS of CSR	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment	40 years for direct recruitment
12	Educational Qualification and Experience for direct recruitment	Essential: Graduate degree in Life Sciences / Engineering with nine years' relevant experience. Desirable: Post Graduate degree in the Life Sciences / Engineering with seven years' relevant experience
13	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
14	Composition of Recruitment Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Professor/Associate Professor, Chairperson 2) Assistant Professor, Member 3) Head – Admin, Member
16	Promotion by Selection (S) or Non Selection (NS)	Not Applicable

20/10/2010
20/10/2010

सुबोध कुमार राम / Subodh Kumar Ram
अवर सचिव / Under Secretary
वायोटेक्नोलॉजी विभाग / Deptt. of Biotechnology
विज्ञान और प्रौद्योगिकी, मंत्रालय / Mo Scicne & Tech.
प्रधानमंत्री / Prime Minister, N. H. 74

	Composition of Promotion Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
17		
18	Minimum years of regular service required in existing grade for promotion to next higher grade	As per Merit and Normal Assessment Scheme (MANAS) of CSIR


 Kumar Ram
 20/10/2010
 Supodh Secretary
 उपाधी स�ारी / Under Secretary & Tech.
 कुमार राम / Deptt. of BioTech. & Tech.
 कुमार राम / Deptt. of Science, N. Delhi
 कुमार राम / Mo. of Sci., Govt. of India
 कुमार राम / भारत सरकारी / Govt. of India
 कुमार राम / भारत सरकारी / Govt. of India
 कुमार राम / भारत सरकारी / Govt. of India
 कुमार राम / भारत सरकारी / Govt. of India

Schedule-3/3 (contd..)

S No	Type	Technical Officer- II
Year of Sanction		2009-1 2015-1
1 Department	Technical	
2 Level in 7 th CPC	7	
3 Sanctioned Strength	2	
4 Is the post a Selection Post(S) or Non Selection Post (NS)	Not Applicable	
5 Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/QBC's community	No	
6 Is post exempted from consultation with UPSC before being filled	Yes	
7 Nationality of Candidates recommended for appointment	Indian	
8 Method of Appointment	Direct Recruitment	
9 %age of each method of appointment	100 % by Direct Recruitment	
10 Is the post included for benefit of assessment under MANAS of CSIR	Yes	
11 Age of Direct Recruits if method of appointment is by Direct Recruitment	35 years for direct recruitment	
12 Educational Qualification and Experience for direct recruitment	Educational Qualification and Experience for direct recruitment	<p>Essential: Graduate degree in Life Sciences / Engineering with seven years' experience. Desirable: Post Graduate degree in Life Sciences / Engineering with five years' experience.</p>
13 In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	Not applicable	<i>29/02/2019</i>
14 Composition of Recruitment Committee		As per DOP&TO. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
15 Composition of Confirmation committee		In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Professor/Associate Professor, Chairperson 2) Assistant Professor, Member 3) Administrative Officer, Member

मुख्य सचिव / Subroto Kumar Ray
अधर सचिव / Under Secretary
वायोटेक्नोलॉजी विभाग / Deptt. of Biotechnology
विज्ञान और प्रौद्योगिकी विभाग / Mo Science & Tech.
प्रधान मंत्रालय, नई दिल्ली / Govt. of India, N. Delhi

16	Promotion by Selection (S) or Non Selection (NS)	Not Applicable
17	Composition of Promotion Committee	As per Dop&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
18	Minimum years of regular service required in existing grade for promotion to next higher grade	As per Merit and Normal Assessment Scheme (MANAS) of CSIR

*Chintan
20/10/2010*

Schedule-3/3 (contd..)

S No	Type	Technical Officer-I / Technical Assistant
Year of Sanction		2009(2 positions) 2015 (2 positions) 2019 (8 positions)
1 Department	Technical	
2 Level in 7th CPC	6	
3 Sanctioned Strength	12	
4 Is the post a Selection Post(S) or Non Selection Post (NS)	Not applicable	
5 Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No	
6 Is post exempted from consultation with UPSC before being filled	Yes	
7 Nationality of Candidates recommended for appointment	Indian	
8 Method of Appointment	Direct Recruitment	
9 %age of each method of appointment	100 % by Direct Recruitment	
10 Is the post included for benefit of assessment under MANAS of CSIR	Yes	
11 Age of Direct Recruits if method of appointment is by Direct Recruitment	35 years for direct recruitment	
12 Educational Qualification and Experience for direct recruitment	Essential: Graduate degree in Life Sciences / Engineering with five years experience'. Desirable: Post Graduate degree in Life Sciences / Engineering with three years experience'.	
13 In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable	
14 Composition of Recruitment Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010	
15 Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Professor/Associate Professor, Chairperson 2) Assistant Professor, Member 3) Administrative Officer, Member	
16 Promotion by Selection (S) or Non Selection	Not Applicable	

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२०/०८/२०

सुमार राम / Subodh Kumar Ram
उपर सचिव / Under Secretary
वायोटेक्नोलॉजी विभाग / Dep't. of Biotechnology
भारतीय मौद्रिक विज्ञान और प्रौद्योगिकी एवं विद्या / Govt. of India, N. Delhi
प्राप्ति संरक्षण नई दिल्ली / Govt. of India, N. Delhi

	(NS)
17	Composition of Promotion Committee
18	Minimum years of regular service required in existing grade for promotion to next higher grade

As per DoP&T.O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010

As per Merit and Normal Assessment Scheme (MANAS) of CSIR

20/10/2010
Kumar Ranjith

Kumar Ranjith
Supodh Biotechnology
Sugandha Biotechnology & Technical
Unit of Science & Technol
Ranbir Singh / Deput
Yogesh Kumar / M/o of India
Chirag Chaturvedi / Govt.
Shivam Chaturvedi / Govt.
Chirag Chaturvedi / Govt.
Ranbir Singh / Govt.
Yogesh Kumar / Govt.

Schedule-3/3 (contd..)

S No	Type	Lab Technician
		2009 (2 position) 2015 (1 position) 2019 (7 positions)
Year of Sanction		
1	Department	Technical
2	Level in 7th CPC	4
3	Sanctioned Strength	10
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Direct Recruitment
9	%age of each method of appointment	100 % by Direct Recruitment
10	Is the post included for benefit of assessment under MANAS of CSIR	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment	30 years for direct recruitment
12	Educational Qualification and Experience for direct recruitment	Essential: Senior Secondary with Science and 5 years relevant experience OR Senior Secondary with DMLT and 3 years relevant experience. Desirable : Preferably Graduate degree in Science with 2 years relevant experience OR Graduate in any discipline with 5 years relevant experience.
13	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not applicable
14	Composition of Recruitment Committee	As per DOP&TO M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Professor/Associate Professor/ Chairperson

20/10/2019

अवर सचिव / Under Secretary
बायोटेक्नोलॉजी विभाग / Dep't. of Biotechnology
विज्ञान और प्रौद्योगिकी विभाग / M/s Science & Tech.
भारत सरकार नई दिल्ली / Govt. of India, N. Delhi

		2) Assistant Professor, Member 3) Administrative Officer, Member
16	Promotion by Selection (S)or Non Selection (NS)	Not applicable
17	Composition of Promotion Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
18	Minimum years of regular service required in existing grade for promotion to next higher grade	As per Merit and Normal Assessment Scheme (MANAS) of CSIR


 Sudesh Kumar Dahiya
 Govt. of India / Mo/S of Science & Tech.
 Under Secy, Deptt. of Biotechnology
 Ministry of Science & Technology
 Govt. of India
 Dated: 15/12/2012

Schedule-3/3 (contd..)

S No	Type	Computer Programmer
Year of Sanction		2009 (1 position) 2019 (2 positions)
1	Department	Technical
2	Level in 7th CPC	5
3	Sanctioned Strength	3
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Direct Recruitment
9	%age of each method of appointment	100 % by Direct Recruitment
10	Is the post included for benefit of assessment under MANAS of CSIR	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment	30 years for direct recruitment
12	Educational Qualification and Experience for direct recruitment	Essential : Graduation in Computer Science /Computer Application/ Information Technology or equivalent OR Graduation with one year Diploma in Computer Applications Desirable : One year experience
13	Experience for Deputation	Not applicable
14	Composition of Recruitment Committee	As per DOP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Professor/Associate Professor, Chairperson 2) Assistant Professor, Member 3) Administrative Officer, Member

२०/०१/२०

सुधाय कुमार राम / Subodh Kumar Ram
 अवर सचिव / Under Secretary
 विज्ञानोत्तरी विभाग / Deptt. of Biotechnology
 विज्ञान और प्रौद्योगिकी विभाग / Mo Science & Tech.
 नगर सरकार, नई दिल्ली / Govt. of India, N. Delhi

16	Promotion by Selection (S) or Non Selection(NS)	Not applicable
17	Composition of Promotion Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
18	Minimum years of regular service required in existing grade for promotion to next higher grade	As per Merit and Normal Assessment Scheme (MANAS) of CSIR


 २०/१०/२१ कुमाई राई
 सुपोर्ट सचिवालय
 सेक्रेटरीटे ऑफ बायोटेक्नोलॉजी
 एवं डिपार्टमेंट ऑफ सायंसेस, नई दिल्ली
 कुमाई राई / डिपार्टमेंट ऑफ सायंसेस, नई दिल्ली
 कुमाई राई / डिपार्टमेंट ऑफ सायंसेस, नई दिल्ली
 कुमाई राई / डिपार्टमेंट ऑफ सायंसेस, नई दिल्ली

Schedule-3/3 (contd..)

S No	Type	Data Entry Operator
Year of Sanction		2019
1	Department	Technical
2	Level in 7th CPC	5
3	Sanctioned Strength	6
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not Applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Direct recruitment
9	%age of each method of appointment	100 % by Direct recruitment
10	Is the post included for benefit of assessment under MANAS of CSIR	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment	30 years for direct recruitment
12	Educational Qualification and Experience for direct recruitment	Essential Graduation Desirable : One year experience
13	Experience for Deputation	Not applicable
14	Composition of Recruitment Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Professor/Associate Professor, Chairperson 2) Assistant Professor, Member 3) Administrative Officer, Member
16	Promotion by Selection (S) or Non Selection (NS)	Not applicable

Subodh Kumar / Subodh Kumar
राम / Under Secretary
राम / Under Secretary / Deptt. of Biotechnology
मुख्यमंत्री कुमार सिंहराम / उद्योग विभाग / मुख्यमंत्री कुमार सिंहराम / उद्योग विभाग / दिल्ली
वायोटेक्नोलॉजी एंड प्रैस्ट्रोनिक्स / दिल्ली / दिल्ली
विजयन अंग्रेज रिलेस / दिल्ली / दिल्ली
मार्केट शर्करार, नई

	Composition of Promotion Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
17	Minimum years of regular service required in existing grade for promotion to next higher grade	As per Merit and Normal Assessment Scheme (MANAS) of CSIR
18		<p style="text-align: right;">20/10/2010</p> <p>Subodh Kumar Ray IIT / Under Secretary CSIR / Under Secy. of Biotechnology Chennai / Deptt. of Science, N. Delhi Govt. of India / Govt. of India Govt. of India / Govt. of India</p>

Schedule-3/3 (concluded)

S No	Type	Computer Operator 2019
Year of Sanction		
1	Department	Technical
2	Level in 7th CPC	5
3	Sanctioned Strength	2
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not Applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Direct recruitment
9	%age of each method of appointment	100 % by Direct recruitment
10	Is the post included for benefit of assessment under MANAS of CSIR	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment	30 years for direct recruitment
12	Educational Qualification and Experience for direct recruitment	Essential : Graduation in Computer Science /Computer Application/ Information Technology or equivalent OR Graduation with one year Diploma in Computer Applications Desirable : One year experience
13	Experience for Deputation	Not applicable
14	Composition of Recruitment Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Professor/Associate Professor, Chairperson 2) Assistant Professor, Member 3) Administrative Officer, Member
16	Promotion by Selection (S) or Non Selection (NS)	Not applicable

१०१/०७/२०१२

सुवेष कुमार राम /
अपर सचिव /
मंत्रीलय /
संघीय अधिकारी /
विज्ञान और प्रौद्योगिकी विभाग /
मंत्रीलय /
सुवेष कुमार राम /
अपर सचिव /
मंत्रीलय /
संघीय अधिकारी /
विज्ञान और प्रौद्योगिकी विभाग /
मंत्रीलय /
गोवा सरकार,
भारत सरकार,

18	Minimum years of regular service required in existing grade for promotion to next higher grade	As per Merit and Normal Assessment Scheme (MANAS) of CSIR
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Kunal Ram
Subject Secretary, Techn.
R&D / Union Sci. Board & Tech.,
राष्ट्रीय विज्ञान / Depn. of Science, N. Delhi,
भूत्योग्य विज्ञान / M/o of India,
कुल्याणी विज्ञान / Govt.
विद्यालय विज्ञान, राष्ट्रीय
विज्ञान संस्कार

Recruitment Rules 2019

Schedule - 3/4

Administrative Cadre (Ministerial)

20/02/2019
Ram Kumar, Ram
Sachin Sekharia
Ministry of Science & Tech
Chairman / Deptt. of Science & Tech
Chairman / M/o S&T
Chairman / Govt.
Ministry of Science & Tech
Chairman / Govt.
Ministry of Science & Tech
Chairman / Govt.

Schedule-3/4

S No	Type	Senior Manager (Administration & Finance)
Year of Sanction		2019
1	Department	Administrative
2	Level in 7th CPC	13
3	Sanctioned Strength	1
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Selection
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	Not applicable
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Promotion failing which by Direct recruitment failing both by Deputation (including short term contract)
9	%age of each method of appointment	100% by Promotion failing which by Direct recruitment failing both by Deputation (including short term contract)
10	Is the post included for promotion under MACP	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment and Deputation	50 years for direct recruitment and 56 Years for deputation
12	Educational Qualification and Experience for Direct Recruitment	Essential : (i) Graduates with PG Degree/Diploma in HR / Finance or equivalent or CA/ICWA (ii) Fifteen years supervisory experience in Central Govt. / autonomous body/ university. Desirable:- Knowledge of Government Rules and Regulations and working in computerized environment.
13	Experience for Deputation	Officials from the Central Govt./State Govt. Universities/ Public Sector Undertakings or Govt. funded research organizations/ institutions, subject to fulfillment of the following conditions:- (a) (i) Holding analogous post on regular basis in the parent cadre or (ii) With 10/5 years regular services in the Level-11 / 12 of Pay Matrix. (b) Possessing the qualification prescribed for direct recruits.

20/01/2020

सुधोध कुमार राम
अवर सचिव /Under Secretary
गणराज्योंका नियम /M/o Science & Tech.
भारत और प्रशासनी विभाग / Govt. of India, N. Delhi
विषयात् और संबंधित विषयात् / Govt. of India, N. Delhi
भारत सरकार,

14	Composition of Recruitment Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1)Dean, Chairperson 2)Senior Professor/ Professor, Member 3) External Experts
16	Promotion by Selection (S) or Non Selection (NS)	Not applicable
17	Composition of Promotion Committee	As per DoP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
18	Minimum years of regular service required in existing grade for promotion to next higher grade	Not applicable


 २०/१०/२०२०
 Subodh Kumar Ram / Secretary
 सुबोध कुमार राम / Under Secretary
 सुवोध कुमार सीरियर / Deptt. of Biotechnology & Tech.
 अन्तर्राष्ट्रीय प्रशासन / M/o Science & Tech., N. Delhi
 अंतर्राष्ट्रीय प्रशासनी सचिवालय / Govt. of India,
 विज्ञान और प्रौद्योगिकी विभाग /
 भारत सरकार, नई दिल्ली

Schedule-3/4 (contd..)

S No	Type	Administrative Officer
Year of Sanction		2009 (1 position) 2019 (2 positions)
1	Department	Administrative
2	Level in 7th CPC	11
3	Sanctioned Strength	3
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Selection
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Promotion and Direct recruitment failing both by Deputation (including short term contract) 100% Direct Recruitment at initial stage
9	%age of each method of appointment	67% by Direct Recruitment failing which by Deputation/Absorption and 33% by promotion
10	Is the post included for promotion under MACP	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment and Deputation	40 years for direct Recruitment and 56 Years for deputation
12	Educational Qualification and Experience for Direct Recruitment	Essential: (i) Graduates with PG Degree/Diploma in the relevant functional area or CA/ICWA and (ii) Nine years' supervisory experience in a Govt. / PSU / CAB /Corporate office of Large Public Limited Company. Desirable: - Knowledge of Government Rules and Regulations and working in computerized environment.

सुबोध कुमार राम / Subodh Kumar Ram
अपर सचिव / Under Secretary
भारत सरकारी विभाग / Deptt. of Biotechnology
विज्ञान और प्रौद्योगिकी विभाग / Mo Science & Tech.
वित्तीय विभाग / Ministry of Finance, N. Delhi
भारत सरकार, नई दिल्ली / Govt. of India, N. Delhi

13	Experience for Deputation	Officials from the Central Govt/ State Govt/ Universities/ PSUs/ or Govt. funded research organizations/ institute, subject to fulfillment of the following conditions: (a) (i) Holding analogous post on regular basis or (ii) With 5/6/7 years' regular service in Level-10/8/7 of Pay Matrix. (b) Possessing the qualifications prescribed for direct recruits.
14	Composition of Recruitment Committee	As per DOP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Dean/Professor, Chairperson 2) Associate /Assistant Professor, Member 3) Head- Administration, Member Selection
16	Promotion by Selection (S) or Non Selection (NS)	
17	Composition of Promotion Committee	As per DOP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
18	Minimum years of regular service required in existing grade for promotion to next higher grade	10 Years

Schedule-3/4 (contd..)

S No	Type	Section Officer 2009 (1 post), 2015 (1 post) and 2019 (1 post)
1	Department	Administrative
2	Level in 7th CPC	7
3	Sanctioned Strength	3
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Selection (in case of promotion)
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	No
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Promotion and Direct recruitment both failing which Deputation/Absorption 100% Direct Recruitment at initial stage
9	%age of each method of appointment	67% by Direct Recruitment failing which by Deputation/Absorption and 33% by promotion
10	Is the post included for promotion under MACP	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment and Deputation	35 years for direct recruitment and 50 Years for deputation
12	Educational Qualification and Experience for Direct Recruitment	Essential : i) Graduate Degree / Diploma or CA / ICWA and ii) Five years' of experience in a Govt. / PSU / CAB / Corporate office of large Public Limited Company. Desirable: Knowledge of Govt. rules and regulations and working in computerized environment.
13	Experience for Deputation	Officials from the Central Govt/ State Govt/ Universities/ PSUs/ or Govt. funded research organizations/ Institute, subject to fulfillment of the following conditions: <i>Subodh Kumar Ram</i> Subodh Kumar Ram / Subodh Kumar Ram / Under Secretary Ministry / Deptt. of Biotechnology मंत्रालय / मंत्रालय / M/o Science & Tech. विज्ञान और प्रौद्योगिकी वित्ती / Govt. of India, N. Delhi नि: नि: संकेतन, नि:

सुबोध कुमार राम / Subodh Kumar Ram
अधिकारी / Under Secretary
मंत्रालय / मंत्रालय / M/o Science & Tech.
विज्ञान और प्रौद्योगिकी वित्ती / Govt. of India, N. Delhi
नि: संकेतन, नि:

		(ii) With 5 years' regular service in Level-6 (b) Possessing the qualifications prescribed for direct recruits.
14	Composition of Recruitment Committee	As per DoP&T O. M. No. AB-14017/48/2010-Est. (RR) dated 31.10.2010
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Professor/Associate Professor, Chairperson 2) Assistant Professor, Member 3) Administrative Officer, Member
16	Promotion by Selection (S) or Non Selection (NS)	Selection
17	Composition of Promotion Committee	1) Professor/Associate Professor, Chairperson 2) Assistant Professor, Member 3) Administrative Officer, Member
18	Minimum years of regular service required in existing grade for promotion to next higher grade	7 years

२०/०१/२०७८

Subodh Kumar Ram
सुबोध कुमार राम / Subodh Kumar Ram
अवृत्त सचिव / Under Secretary
अवृत्त विभाग / Deptt. of Biotechnology
यांत्रोटेक्नोलॉजी एवं प्रौद्योगिकी विभाग / Mo Science & Tech.
विज्ञान और प्रौद्योगिकी विभाग / Govt. of India, N. Delhi
भारत सरकार, नई दिल्ली

Schedule 3/4 contd.

S No	Type	Management Assistant 2015 (1 position)
Year of Sanction		
1	Department	Administrative
2	Level in 7th CPC	6
3	Sanctioned Strength	1
4	Is the post a Selection Post(S) or Non Selection Post (NS)	Not Applicable
5	Whether the posts are exempted from the purview of reservations in appointments for members of SC/ST/OBC's community	Yes (single post)
6	Is post exempted from consultation with UPSC before being filled	Yes
7	Nationality of Candidates recommended for appointment	Indian
8	Method of Appointment	Direct recruitment
9	%age of each method of appointment	100% by Direct recruitment
10	Is the post included for promotion under MACP	Yes
11	Age of Direct Recruits if method of appointment is by Direct Recruitment	35 years for direct recruitment
12	Educational Qualification and Experience for Direct Recruitment	<p>Essential: Graduate in any discipline with minimum five years' in a Govt. / PSU / CAB / Corporate office of large Public Limited Company.</p> <p>Desirable :i) Graduate with Post Graduate Degree or Diploma in Personnel/ Financial/ Material Management or equivalent</p> <p>ii) Knowledge of Govt. rules and regulations and working knowledge in computerized environment.</p>
13	Experience for Deputation	Not Applicable
14	Composition of Recruitment Committee	As per DOP&T O. M. No. AB.14017/48/2010-Est.(RR) dated 31.10.2010
15	Composition of Confirmation committee	In case of Direct Recruitment only. The confirmation committee will be as under:- 1) Professor/Associate Professor, Chairperson 2) Assistant Professor, Member 3) Administrative Officer, Member
16	Promotion by Selection (S) or Non Selection (NS)	Not Applicable
17	Composition of Promotion Committee	1) Professor/Associate Professor, Chairperson 2) Admin. Secretary 3) BioTechnology 4) Deptt. of Science & Technology 5) Deptt. of India

17		2) Assistant Professor, Member 3) Administrative Officer, Member
18	Minimum years of regular service required in existing grade for promotion to next higher grade	5 years


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 Subodh Kumar Ram
 Secretary / Under Secretary
 सुबोध कुमार राम / उन्डर सीक्रेटरी / सबोध कुमार राम
 अनंत विज्ञान / Deptt. of Biotechnology & Tech.
 विज्ञान एवं प्रौद्योगिकी मंत्रालय / MoU of India, N. Delhi
 विज्ञान और प्रौद्योगिकी मंत्रालय / Govt. of India
 भारत सरकार, नई दिल्ली