

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)
NCR Biotech Science Cluster, 3rd Milestone, Faridabad – Gurugram Expressway, P.O. Box No. 04, Faridabad -
121001

RECRUITMENT NOTICE NO. : THS/RN/06/2022

Dated 17th February 2022

RECRUITMENT FOR VARIOUS POSITIONS

1. Translational Health Science and Technology Institute (THSTI) is an autonomous Institute of the Department of Biotechnology, Ministry of Science and Technology, Govt. of India. The institute is an integral part of the interdisciplinary NCR Biotech Science Cluster located at Faridabad, and is designed as a dynamic, interactive organization with the mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.
2. THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. This foundation has helped pursuit of thematic research programmes broadly categorized as, (a) Infectious diseases and Immunology (b) Maternal and child health, (c) Non communicable disease d) Multidisciplinary clinical and translational research. These are strengthened by the four core facilities viz. Small Animal Facility, Data Management Center, Biorepository and Bioassay Laboratory that serve as huge resources for the research programmes of THSTI, and also the National Capital Region Biotech Science Cluster and other academic and industrial partners.
3. This recruitment is to fill up the vacancies of THSTI under the following projects:

Project Code	Project Name
01	Inter-Institutional program for Maternal, Neonatal and Infant Sciences A Translational approach-interdisciplinary Group for Advanced Research on Birth outcomes –DBT India Initiative (GARBH-INI Phase II) (PI: Dr. Shinjini Bhatnagar)
02	ENDFLU: Evaluation of rationally designed Influenza vaccines
03	GIISER-South Asia
04	INDIGO: Effective and affordable flu vaccine for the world
05	ORCHESTRA: Connecting European cohorts to increase common and effective response to SARS-CoV2 pandemic

Educational Qualification and Experience required for the post:

S. No.	Name of the Post/ No. of Post / Max Monthly emoluments/ Age Limit/ Project Code	Minimum Qualifications & Experience	Desirable Qualification & Experience/Job Responsibilities
1.	Senior Technical Assistant One post	Ph.D degree any branch of Life Sciences from the recognized University.	Basic knowledge of biochemical molecular biology. Preference will be given if have experience of pseudoviruses, immunological

	Rs. 55,000/- 35 years Project Code-03	OR M.Sc degree in any branch of Life Sciences with three years' of post qualification experience in the relevant field. Experience in molecular biology, protein purification and extraction.	techniques, luminometric immune assays, protein purification and extraction.
2.	Computer Programmer Grade-B One Rs. 32,500/- 30 years Project code-1	Master's degree in Computer Application/Information Technology/Computer Science or equivalent from a recognized Institution/University. OR B.E./B.Tech in Computer Engineering/Computer Science/Computer Technology/Information Technology or equivalent from a recognized Institution/University with two years post qualification experience in relevant areas of programming or information system in Government, Autonomous, PSU, etc., recognized organisations.	<ul style="list-style-type: none"> • To perform statistical programming such as STATA, R or Python. • He/she will assist the data analyst and data scientist in epidemiological and biomarker data analysis. • Assist Data Manager to develop Case Recording form and to coordinate and work with Clinical Management team
3.	Project Technical Officer One Rs. 32,000/- 30 years Project Code - 04	Bachelor degree in any discipline with five years of post-qualification experience in project management/sound knowledge of finance /administrative management. OR Master degree in any discipline with two years post qualification experience in project management/sound knowledge of finance /administrative management.	The Project Technical Officer is expected to facilitate coordination of the multi-partner, multi-institution, consortia projects supported by the department in partnership with the European Union to enable the development of the "Influenza vaccine for the world" . Considering the nature and scale of these projects, an ideal candidate will have following demonstrated qualities: <ol style="list-style-type: none"> 1. Should have training, understanding, and knowledge in broader areas of life sciences/biotechnology 2. Organize regular review meetings; make record notes, minutes of the meeting etc. 3. Should be comfortable with managing digital tools eg. virtual meeting platforms, PowerPoint presentations, MS Excel, monitoring dashboards, etc. 4. Manage efficient written and verbal communication with the

			<p>project partners</p> <p>5. Keep track of project activities and manage consolidation of scheduled updates on objectives and deliverables</p> <p>6. Note drafting, budgeting, responses to the financial queries and preparation of sanction orders</p> <p>7. Preparation of administrative and scientific reports; summarize the information</p> <p>8. Facilitate communication among the consortium and with the Monitoring cum Expert Committee</p> <p>9. Excellent time management skills and ability to work under short timelines</p> <p>10. Ability to learn quickly and efficiently</p> <p>11. Create online module for monitoring and coordination activities</p>
4.	<p>Data Entry Operator</p> <p>Three</p> <p>Rs 31,000/-</p> <p>30 years</p> <p>Project code-1&5</p>	<p>Graduate degree in Computer Science/Information Technology /Computer Application from a recognized University.</p> <p>OR</p> <p>Graduate degree in any stream from a recognized University with one year post-qualification experience in Data Management.</p> <p>Proficient in handling and analysing data on excel workbooks.</p>	<ul style="list-style-type: none"> • Receiving CRFs from clinical operations team • Transcribe the clinical data from the case recording forms • Feed the biorepository data into the common database. • Maintain accountability of received CRF pages • Performing accurate data entry into the database • Performing query management as per protocol requirement for electronic data capture system
5.	<p>Laboratory Assistant</p> <p>One</p> <p>Rs. 20,000/- +HRA</p> <p>50 years</p>	<p>Bachelor of Science or equivalent from a recognized University.</p>	<p>The experience should be in working in the animal house and wet lab, autoclaving, preparation of media and reagents, knowledge of handling and discard of bio-waste. Preference will be given to prior experience in lab animal feeding and general routine work in small lab animal house</p>

	Project code - 02		
<p>➤ Last date for receipt of online application : 7th March 2022.</p> <p>➤ The applications will be scrutinised/shortlisted and processed for further selection.</p>			

GENERAL TERMS & CONDITIONS:

- a) These are short-term positions and extension will be granted subject to satisfactory performance of the incumbents and tenure of the project for which they are selected. Those appointed to these positions will not have any claim for regularization of their employment.
- b) All educational, professional and technical qualification should be from a recognized Board/University.
- c) The experience requirement specified above shall be the experience acquired after obtaining the minimum educational qualifications specified for the post.
- d) Closing date of online application will be the CRUCIAL DATE for determining eligibility with regard to age, essential qualification etc.
- e) The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. In case candidates are not found suitable for the posts notified, they can be offered lower post / lower emoluments on the recommendation of the Selection Committee.
- f) Age and other relaxations for direct recruits and departmental candidates: 1. By five years for candidates belonging to SC/ST communities. 2. By three years for candidates belonging to OBC communities. 3. For Persons with Benchmark Disabilities (PwBD) falling under the following categories : (i) UR - ten years, ii) OBC - 13 years (iii) SC/ST - 15 4. Age is relaxable for Central Government servants up to five years in accordance with the instructions or orders issued by the Central Government, from time-to-time. 5. There is no upper age limit for the Institute employees who are treated as departmental candidates. 6. For Ex-servicemen upto the extent of service rendered in defence forces (Army, Navy & Air force) plus 3 years provided they have put in a minimum of 6 months attested service.
- g) All results will be published on our website and all future communications will be only through email
- h) In case a large number of applications are received, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.
- i) With regard to any provisions not covered in this notification, the bye laws of THSTI / Govt. of India rules / guidelines shall prevail.
- j) Canvassing wrong in any form will be a disqualification

HOW TO APPLY:

1. Documents to be kept handy before filling up the online application: (all the documents except (i) should be in pdf format) :
 - i) A soft copy of your passport size photo and signature. (jpeg/jpg/png format)

- ii) A comprehensive CV containing details of qualification, positions held, professional experience / distinctions etc.
- iii) Matriculation certificate (equivalent to 10th Standard) / Mark sheet
- iv) Intermediate certificate (equivalent to 12th Standard) / Mark sheet
- v) Graduation/Diploma degree certificate / Mark sheet
- vi) Post-Graduation degree certificate & Mark sheet (if applicable)
- vii) PhD degree/certificate (if applicable)
- viii) Relevant experience certificates (if applicable)
- ix) Caste / Disability certificate in the format prescribed by the Govt. of India, if applicable

2. Procedure for filling up online application:

- i) The eligible and interested candidates **may apply online at the Institute's website** www.thsti.res.in/career. Applications through any other mode will not be accepted.
- ii) The following will be the step wise procedure-
 - A) Step 1 : Details of applicant
 - B) Step 2 : Uploading of documents
 - C) Step 3 : Payment of application fee
 - The payment can be made by using Debit Card / Credit Card / Internet Banking / UPI.
 - Once payment is made, no correction / modification is possible
 - Candidates are requested to keep a copy of the provisional receipt for future reference.
 - Fee once paid shall not be refunded under any circumstances.
 - Details of fees to be paid are as shown below:

S. No	Applying on direct recruitment	Application fee amount
1.	Unreserved, OBC & EWS candidates	Rs 236/-
2.	SC/ST/Women/PwBD	Rs 118/-

- D) Step 4 : Submission of application form
- iii) On successful submission of application, an auto-generated email containing the reference number will be sent to the email address provided. Please keep a note of the reference number for future correspondence.
- iv) Candidates are required to keep a printout of the online application form by using the print button on the dashboard for future reference.
- v) Candidates must ensure that he / she fulfils all the eligibility criteria as stipulated in the advertisement. If it is found that he / she does not fulfil the stipulated criteria during the recruitment process, the candidature of the candidate will be cancelled. If the same is noticed after the appointment, the candidate will be terminated following due process.
- vi) Incomplete applications shall be summarily rejected and no correspondence in this regard shall be entertained.
- vii) In case of difficulty in filling up the online form, please send e-mail to personnel@thsti.res.in along with the screenshot of the error displayed (if any).

“Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply”

(M.V.Santo)
Head-Administration