

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)
NCR Biotech Science Cluster, 3rd Milestone, Faridabad – Gurugram Expressway, P.O. Box No. 04, Faridabad - 121001

Rolling Recruitment Notice No: THS/RN/02/2021/11

VACANCY NOTIFICATION FOR POSITIONS IN CLINICAL STUDIES

- a) Translational Health Science and Technology Institute (THSTI) is an autonomous institute of the Department of Biotechnology (DBT), Ministry of Science & Technology, Government of India. THSTI is a part of the interdisciplinary Biotechnology Science Cluster at Faridabad, Haryana in the National Capital Region (NCR). The institution is a dynamic enterprise with a mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.
- b) THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. This foundation has helped pursuit of thematic research programmes broadly categorized as, (a) Infectious diseases and Immunology (b) Maternal and child health, (c) Non communicable disease d) Multidisciplinary clinical and translational research. These are strengthened by the four core facilities viz. Small Animal Facility, Data Management Center, Biorepository and Bioassay Laboratory that serve as huge resources for the research programmes of THSTI, and also the National Capital Region Biotech Science Cluster and other academic and industrial partners.
- c) Applications are invited from eligible candidates to fill up the following contract positions:

Educational Qualification and Experience required for the post:

S. No.	Name of the Post/ No. of posts/ Monthly consolidated emoluments/ Age Limit	Qualifications & Desirable Experience	Domain / Job description and skills required
Project: Inter-Institutional program for Maternal, Neonatal and Infant Sciences A Translational approach-interdisciplinary Group for Advanced Research on Birth outcomes –DBT India Initiative (GARBH-INI Phase II)			
PI : Dr. Shinjini Bhatnagar			
1.	Research Officer One Rs. 83,080/- 40 years	MBBS degree from University recognized by MCI with at least 2 years of relevant post-qualification clinical research experience after completing internship. OR BDS/ Physiotherapy/ BAMS/ BHMS/ allied health sciences field / Post	➤ Overall efficient day-to-day management at clinical sites for PTB program Work with the Investigators/Clinical ➤ Coordinator to ensure that the clinical study is meeting its targets, is producing meaningful output

		<p>graduation in life science with at least 4 years of post-qualification relevant clinical research experience</p> <p>Desirable:</p> <ul style="list-style-type: none"> ● Experience in supervising a small team ● Experience in data cleaning or central data monitoring ● Well versed with Good Clinical Practise [GCP] and recent guidelines for clinical research. ● Good knowledge of Microsoft office suit, particularly well versed with MS excel 	<p>and to predict and plan any changes that warrant requests to changes in protocol, funding or timelines</p> <ul style="list-style-type: none"> ➤ Facilitate recruitment/ enrollment/ follow up of study participants (need to know) ➤ Communication: Act as the point of contact for site related aspects for external and internal agencies ➤ Assess research infrastructure and workload ➤ Monitoring the study progress to ensure compliance with and adherence to the project plan and to identify, evaluate and rectify problems. ➤ Documentation: Creation and maintenance of all study files at clinical sites including referral sites ➤ Management of referrals going at different hospitals for patient care (Ambulance)
2.	<p>Research Assistant</p> <p>One</p> <p>Rs. 31,000/-</p> <p>30 years</p>	<p>Graduate in Science/relevant subjects from a recognized university with three years clinical research work experience from a recognized institution or Master's degree in the relevant subject.</p> <p>Desirable:</p> <p>Well versed with Good Clinical Practises [GCP], Good knowledge of Microsoft office suit, particularly well versed with MS excel</p>	<ul style="list-style-type: none"> ● The Candidate will be responsible for the coordination of clinical activities happening at district hospital such as taking written informed consent, data collection, query management etc. ● The candidate will assist the clinical management team in data transfer and data management team in query resolution. ● Research assistant should have knowledge and experience of working in clinical studies and large cohorts ● The candidate may have to draft SOPs, work instruction and should be able to deliver trainings. ● The candidate will be involved in

			<p>training of staff and primarily involved in data cleaning and resolution of queries in data.</p> <ul style="list-style-type: none"> • The candidate should have good communication skills both Hindi and English. • The candidate should be well versed with the latest technology, electronic Case Record Form, online data acquisition methods, tools etc.
3.	<p>Project Technical Officer (Field Supervisor)</p> <p>One</p> <p>Rs. 32,000/-</p> <p>30 years</p>	<p>Graduate degree in Science/ BMLT/ relevant subjects from a recognized university with five years of post-qualification experience from a recognized institution OR Master degree in Science/BMLT/relevant subjects from a recognized university.</p> <p>Desirable</p> <ul style="list-style-type: none"> • Good Communication skills [Patient counselling] • Experience in Infant sample collection. 	<ul style="list-style-type: none"> • Developing and executing follow-up home visits of participants • Coordinating sample collection and transfer from multiple study sites. • Developing the training module for the field procedure and planning • Supervising site side-labs preparation • Developing the format for monthly reporting of field activities. • Developing and executing follow-up home visits of participants • Coordinating sample collection and transfer from multiple study sites. • Should be comfortable with managing digital tools eg. Virtual meeting platforms, Trello, monitoring dashboard etc. • Should have management skills: proficient in coordination or liaising and organising meetings. • Developing the format for monthly reporting of field activities.

			<ul style="list-style-type: none"> Timely update the daily sample collection to lab team.
4.	Staff Nurse Five (likely to increase) Rs. 31,500/- 30 years	Diploma in Nursing or Midwifery (GNM) Or equivalent and registered nurse or ANM with any State Nursing Council. Desirable <ul style="list-style-type: none"> Experience in clinical research Well versed with Good clinical practise [GCP] 	<ul style="list-style-type: none"> Determine the eligibility criteria of the participants Take written informed consent. Collect clinical data at enrollment and follow-up visits. Assist doctors in clinical examination. Assist doctors in clinical procedures relevant for the study. Involved in collection of samples Assist doctors in collection of placental samples after delivery Should be comfortable with electronic gadget for eg. Laptop & TABS
5.	Technician One (likely to increase) Upto Rs. 20,000/- +HRA 50 years	B.Sc./DMLT from a recognized University. Desirable: Experience in acquiring samples in pathology and micronutrient laboratories on full and semi auto analysers and carrying out chemiluminescence assays.	<ul style="list-style-type: none"> Immediate processing and temporary storage of collected bio specimens. Transportation of all laboratory samples to hospital site side lab or to the control storage facility at THSTI. Scanning of the samples in biorepository for Bio Banking. Coordination and assisting clinical team in collecting bio specimens of the enrolled participant and other study related activities. Documentation of the record of various samples in the biorepository The technician should be trained in transportation/collection/processing of Covid samples. The candidate should have good communication skills both Hindi and English The technician will be posted at any of the study sites under THSTI.
Project : MOMI Biorepository Local analysis-INDIA PI : Dr. Shinjini Bhatnagar			
6.	Senior Study Nurse One Rs. 42,100/-	Diploma in Nursing or Midwifery (GNM) Or equivalent and registered nurse or ANM with any State Nursing Council with two years of post-	<ul style="list-style-type: none"> Determine the eligibility criteria of the participants Take written informed consent. Collect clinical data at enrollment and follow-up visits. Assist doctors in clinical

	30 years	<p>qualification experience in the relevant field.</p> <p>Desirable</p> <ul style="list-style-type: none"> • Experience in clinical research • Well versed with Good clinical practise [GCP] 	<p>examination.</p> <ul style="list-style-type: none"> • Assist doctors in clinical procedures relevant for the study. Involved in collection of samples • Assist doctors in collection of placental samples after delivery • Should be comfortable with electronic gadget for eg. Laptop & TABS
<p>Project: Multi-Omics Signatures of Human Placenta: Real time assessment of underlying mechanisms for prediction of birth outcomes and development</p> <p>PI : Dr. Pallavi Kshetrapal</p>			
7.	<p>Staff Nurse</p> <p>One</p> <p>Rs. 31,500/-</p> <p>30 years</p>	<p>Diploma in Nursing or Midwifery (GNM) Or equivalent and registered nurse or ANM with any State Nursing Council.</p> <p>Desirable</p> <ul style="list-style-type: none"> • Experience in clinical research • Well versed with Good clinical practise [GCP] 	<ul style="list-style-type: none"> • Determine the eligibility criteria of the participants • Take written informed consent. • Collect clinical data at enrollment and follow-up visits. • Assist doctors in clinical examination. • Assist doctors in clinical procedures relevant for the study. Involved in collection of samples • Assist doctors in collection of placental samples after delivery • Should be comfortable with electronic gadget for eg. Laptop & TABS
<p>➤ Last date for receipt of online application : 22nd November 2021.</p> <p>➤ The applications will be scrutinised/shortlisted and processed for further selection.</p>			

GENERAL TERMS & CONDITIONS:

1. These are short-term positions and extension will be granted subject to satisfactory performance of the incumbents and tenure of the project for which they are selected. Those appointed to these positions will not have any claim for regularization of their employment.
2. All educational, professional and technical qualification should be from a recognized Board/University.
3. The experience requirement specified above shall be the experience acquired after obtaining the minimum educational qualifications specified for the post.
4. Closing date of online application will be the **CRUCIAL DATE** for determining eligibility with regard to age, essential qualification etc.
5. The age limit, qualification, experience and other requirements may be relaxed at the discretion of the competent authority, in case of candidates who are otherwise suitable. In case candidates are not found suitable for the posts notified, they can be offered lower post / lower emoluments on the recommendation of the Selection Committee.
6. Age and other relaxations for direct recruits and departmental candidates: 1. By five years for candidates belonging to SC/ST communities. 2. By three years for candidates belonging to OBC

communities. 3. For Persons with Benchmark Disabilities (PwBD) falling under the following categories : (i) UR - ten years, ii) OBC - 13 years (iii) SC/ST - 15 4. Age is relaxable for Central Government servants up to five years in accordance with the instructions or orders issued by the Central Government, from time-to-time. 5. There is no upper age limit for the Institute employees who are treated as departmental candidates.

7. All results will be published on our website and all future communications will be only through email
8. In case a large number of applications are received, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.
9. With regard to any provisions not covered in this notification, the bye laws of THSTI / Govt. of India rules / guidelines shall prevail.
10. Canvassing in any form will be a disqualification

HOW TO APPLY:

1. **Documents to be kept handy before filling up the online application:** (all the documents except (i) should be in pdf format) :

- i) A soft copy of your passport size photo and signature. (jpeg/jpg/png format)
- ii) A comprehensive CV containing details of qualification, positions held, professional experience / distinctions etc.
- iii) Matriculation certificate (equivalent to 10th Standard) / Mark sheet
- iv) Intermediate certificate (equivalent to 12th Standard) / Mark sheet
- v) Graduation/diploma degree certificate / Mark sheet
- vi) Master degree/ Mark sheet (if applicable)
- vii) Relevant experience certificates (if applicable)
- viii) Caste / Disability certificate in the format prescribed by the Govt. of India, if applicable

2. **Procedure for filling up online application:**

- i) The eligible and interested candidates may apply online at the Institute’s website www.thsti.res.in/career. Applications through any other mode will not be accepted.
- ii) The following will be the step wise procedure-
 - A) Step 1 : Details of applicant
 - B) Step 2 : Uploading of documents
 - C) Step 3 : Payment of application fee
 - The payment can be made by using Debit Card / Credit Card / Internet Banking / UPI.
 - Once payment is made, no correction / modification is possible
 - Candidates are requested to keep a copy of the provisional receipt for future reference.
 - Fee once paid shall not be refunded under any circumstances.
 - Details of fees to be paid are as shown below:

S. No	Applying on direct recruitment	Application fee amount
1.	Unreserved, OBC & EWS candidates	Rs 236/-
2.	SC/ST/Women/PwBD	Rs 118/-

D) Step 4 : Submission of application form

- iii) On successful submission of application, an auto-generated email containing the reference number will be sent to the email address provided. Please keep a note of the reference number for future correspondence.
- iv) Candidates are required to keep a printout of the online application form by using the print button on the dashboard for future reference.
- v) Candidates must ensure that he / she fulfils all the eligibility criteria as stipulated in the advertisement. If it is found that he / she does not fulfil the stipulated criteria during the recruitment process, the candidature of the candidate will be cancelled. If the same is noticed after the appointment, the candidate will be terminated following due process.
- vi) Incomplete applications shall be summarily rejected and no correspondence in this regard shall be entertained.
- vii) In case of difficulty in filling up the online form, please send e-mail to **personnel@thsti.res.in** along with the screenshot of the error displayed (if any).

“Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply”

(M.V.Santo)
Head-Administration

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