

Kindly note that any animal experimentation which will happen in other sites needs to be cleared by our IAEC as well as the site IAEC. The external members require that the project be circulated to them one month in advance before the full board meeting with the required quorum. Dr. Sudhanshu Vrati is the chairman of our IAEC and Dr. Amit Awasthi is the Member Secretary. The other faculty and scientist members from our institute are Dr. Amit Pandey, Dr. Krishnamohan Atmakuri and Dr. Niraj Kumar.

Our external members are Shri.M.T.Sambandam (Main Nominee), Prof. Harbans Lal (Sceintist from another institute) and Shri.Ranvir Parashar (Socially aware nominee)

ERID (vidhya.krishnamoorthy@thsti.res.in) will be responsible for receiving, updating and getting all the relevant documents required for the project review. Please forward the filled up form B along with your complete proposals to ERID.

The received proposals will be forwarded to Dr. Padmakar Tambare and following corrections (if any) will be circulated to the committee members

PDF (with the scanned signature page) of the form B need to be forwarded to ERID along with four hard copies

Our CPCSEA registration number is 1685/GO/ReBi/S/2013/CPCSEA

Please use the attached form for filling the application as modifications are made in the certification part as per the suggestion of the committee

1. Please do not attach separate sheets for any of the details. All details should be presented within the form B. Pl. do not use annexes for text and tables

2. The breakdown of the animals should be presented in a tabulated form. Details regarding the reason for the use of particular strains, year wise break up should be given along with the background of the proposal.

3. Surgical procedures should mention the route of administration, interval and name of analgesics/antibiotics. Give all the relevant details including dose and volume without omission.

4. Investigator should details the animal work experience

5. Brief detail of previous work done elsewhere or by the investigator should be given. Please do not mark NA for this query in point 10.

6. Investigator should sign and date the declaration and the front page of the form B.

7. Projects funded through core grant-Please get a certificate of approval signed by the Executive Director or Centre Head and enclose it as proof of funding.

8. The proposals that will not start within one year of date of submission will not be considered for the immediate IAEC meeting.

9. The proposals should have page numbers

10. If you would propose to use a particular gender of animal, please provide justification in the form of reference.

11. Date of initiation: Please mention it as “After approval from IAEC” (please submit only if you are ready to start the project within one year of submission to IAEC)

12. The certificate page should be in a separate page.

Form B (per rule 8(a)*)

APPLICATION FOR PERMISSION FOR ANIMAL EXPERIMENTS

Application to be submitted to the CPCSEA, New Delhi after approval of Institutional Animal Ethics Committee (IAEC) Part A

1. Name and address of establishment

2. Registration number and date of registration.

3. Name, address and registration number of breeder from which animals acquired (or to be acquired) for experiments mentioned in parts B & C

4. Place where the animals are presently kept (or proposed to be kept).

5. Place where the experiment is to be performed (Please provide CPCSEA Reg. Number)

6. Date on which the experiment is to commence and duration of experiment.

7. Type of research involved (Basic Research / Educational/ Regulatory/ Contract Research)

Signature

Name and Designation of Investigator

Date:

Place:

*The filled in Form B having above information / details / supporting documents (1 original + 14 copies and 1 soft copy in CD) should be sent to: -

The Member Secretary,
CPCSEA, Ministry of Environment, Forests & Climate Change
5th Floor, Vayu Wing, Indira
Paryavaran Bhawan Ali Ganj,
Jor Bagh Road, New Delhi-110
003

PART B

Protocol form for research proposals to be submitted to the committee / Institutional Animal Ethics Committee, for new experiments or extensions of ongoing experiments using animals other than non-human primates.

1. Project / Dissertation / Thesis Title:
2. Principal Investigator / Research Scholar / Research Guide / Advisor:
 - a. Name
 - b. Designation
 - c. Dept / Div/ Lab
 - d. Telephone No.
 - e. Experience
3. List of names of all individuals authorized to conduct procedures under this proposal.
Co-guides
 - a. Name
 - b. Address
 - c. Experience
4. Funding source with complete address (Please attach the proof)
5. Duration of the project
 - a. Number of months
 - b. Date of initiation (Proposed)
 - c. Date of completion (Proposed)
6. Detailed study plan may be given (Not more than one page)

7. Animals required

- a. Species / Common name
- b. Age/ weight/ size
- c. Gender
- d. Number to be used (Year-wise breakups and total figures needed to be given)
- e. Number of days each animal will be housed.
- f. Proposed source of animals.

8. Rationale for animal usage

- a. Why is animals usage necessary for these studies?
- b. Why are the particular species selected required?
- c. Why is the estimated number of animals essential?
- d. Are similar experiments conducted in the past? If so, the number of animals used and results obtained in brief.
- e. If yes, why new experiment is required?
- f. Have similar experiments been made by any other organization agency ? If so, their results in your knowledge.

9. Description the procedures to be used.

List and describe all invasive and potentially stress full non-invasive procedures that animals will be subjected to in the course of the experiments.

Furnish details of injections schedule

Substances :
Doses :
Sites :
Volumes :
Blood withdrawal
Volumes :
Sites :
Radiation (dosage and schedules):

10. Please provide brief descriptions of similar studies from invitro / invivo (from other animal models) on same / similar test component or line of research. If, enough information is available, justify the proposed reasons.

11. Does the protocol prohibit use of anesthetic or analgesic for the conduct of painful procedures (any which cause more pain than that associated with routine injection or blood withdrawal)? If Yes, explanation and justification.

12. Will survival surgery be done?

If Yes, the following to be described.

- a. List and description of all such surgical procedures (including methods of asepsis)
- b. Names, qualifications and experience levels of operators
- c. Description of post-operative care
- d. Justification in major survival surgery is to be performed more than once on a single individual animals.

13. Methods of disposal post-experimentation

a. Euthanasia (Specific method):

b. Method of carcass disposal :

c. Rehabilitation :

14. Animal transportation methods if extra-institutional transport is envisaged.

15. Use of hazardous agents (use of recombinant DNA-based agents or potential human pathogens requires documented approval of the Institutional Biosafety Committee (IBC). For each category, the agents and the biosafety level required, appropriate therapeutic measures and the mode of disposal of contaminated food, animal wastes and carcasses must be identified)

- (a) Radionuclides
- (b) Microorganisms / Biological infectious Agents
- (c) Hazardous chemicals or drugs
- (d) Recombinant DNA
- (e) Any other (give name)

If, your project involved use of any of the above, attach copy of the minutes of IBC granting approval.

Investigator's declaration.

1. I certify that I have determined that the research proposal herein is not unnecessarily duplicative of previously reported research.
2. I certify that, I am qualified and have experience in the experimentation on animals.
3. For procedures listed under item 11, I certify that I have reviewed the pertinent scientific literature and have found no valid alternative to any procedure described herein which may cause less pain or distress.
4. I will obtain approval from the IAEC/ CPCSEA before initiating any significant changes in this study.
5. Certified that performance of experiment will be initiated only upon review and approval of scientific intent by appropriate expert body (Institutional Scientific Advisory Committee / funding agency / other body (to be named)).
6. Institutional Biosafety Committee's (IBC) certification of review and concurrence will be taken (Required for studies utilizing DNA agents of human pathogens).
7. I shall maintain all the records as per format (Form D)
8. I certify that, I will not initiate the study unless approval from all concerned CPCSEA is received in writing. Further, I certify that I will follow the recommendations of CPCSEA.
9. I certify that I will ensure the rehabilitation policies are adopted.

Signature

Name of Investigator

Date:

Certificate

This is certify that the project title
.....
has been approved by the IAEC.

Name of Chairman/ Member Secretary IAEC:

Name of CPCSEA nominee:

Signature with date

Chairman/ Member Secretary of IAEC: _____ CPCSEA nominee:

(Kindly make sure that minutes of the meeting duly signed by all the participants are maintained by Office)