

भारत सरकार
विज्ञान और प्रौद्योगिकी मंत्रालय
बायोटेक्नोलॉजी विभाग
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
DEPARTMENT OF BIOTECHNOLOGY



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No. BT/AI/30020/1/2013 (Part File)

Dated: 24th December, 2013

To

The Executive Director,
Translational Health Science and Technology Institute,
Plot No. 496, Phase-III, Udyog Vihar,
Gurgaon-122016

Subject: Recruitment Rules of Translational Health Science and Technology Institute-reg.

Sir,

The undersigned is directed to refer this Department letter of even No. dated 14.11.2013 on the above mentioned subject and to say that a copy of Recruitment Rules for various posts of THSTI duly approved by Hon'ble Minister for Science & Technology and Earth Sciences are enclosed herewith for making a final version of the same. A copy of the final version may be sent to this Department for official use and record.

Yours faithfully,

(Kusum Lata Sharma)

Deputy Secretary to the Govt. of India

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Translational Health Science and Technology Institute

(An autonomous institute of the Department of Biotechnology, Ministry of Science & Technology)

Recruitment Rules
(Administrative: Ministerial)

1. **Short Title and commencement:** - (1) These rules may be called the Translational Health Science and Technology Institute Group I & II Post Ministerial (Administrative) Recruitment Rules, 2013.

(2) They will come into force on the date of approval of the Department of Biotechnology, Ministry of Science and Technology.

2. **Number of post, classification, pay band and grade pay or pay scale:-** The number of said posts, its classification, pay band and grade pay or pay scale attached thereto shall be as specified in columns 2 to 4 of schedule annexed to these rules.

3. **Method of recruitment, age limit, qualifications, etc.:-** The method of recruitment, age limit, qualifications and other matters relating thereto shall be specified in columns 5 to 13 of the said schedule.

4. **Disqualifications:-** No person,

(a) Who has entered into or contracted a marriage with a person having a spouse living;
or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal laws applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax:-**Where Institute is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Administrative Ministry, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving:-** Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central government from time to time in this regard.

Recruitment Rules 2013
Schedule - I
Administrative Cadre (Ministerial)

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	ADMINISTRATIVE OFFICER (PERSONNEL & ADMINISTRATION)
Number of Post	1 (Subject to variation)
Classification	Group I
Pay Band and Grade Pay/ Pay Scale	PB -3 : 15600-39100+GP - 6600
Whether Selection post or Non-Selection Post	Selection Post
Age limit for Direct recruits	40 years (Relax able as per instructions/ orders of the Central Govt.)
Educational and other qualifications required	<p>For Direct Recruitment:</p> <p>(i) Graduate with Post Graduate diploma in Personnel Management from a recognized university.</p> <p>(ii) Five years supervisory experience in administration, establishment, purchase preferably in autonomous body, PSUs/University</p> <p>Desirable:- Knowledge of Government Rules and Regulations and working in computerized environment</p>
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Age:- Not Applicable Educational Qualification:- Not Applicable
Period of Probation, if any	1 year
Method of recruitment whether by Direct recruitment or by promotion or by deputation and percentage of the vacancies to be filled by various methods	Deputation (including short-term contract)/ Promotion (Composite method of recruitment)
In case of recruitment by promotion/ deputation / grades from which promotion / deputation to be made	<p>For promotion: Rs.9300-34800 in PB-2 with GP of Rs.4600/- with seven year experience</p> <p>For Deputation (including short-term contract): Officials from Universities, Public Sector Undertakings and Govt. funded research organizations/ institutions, subject to fulfillment of the following conditions:-</p> <p>(a) (i) Holding analogous post on regular basis in</p>

	<p>the parent cadre or</p> <p>(ii) With 6/7 years regular services in the grade in PB 2 Rs. 9300-34800 with GP of Rs. 4800 or 5 years in PB 3 Rs. 15600-39100 with GP of 5400 in the relevant field.</p> <p>(b) Possessing the qualification prescribed for direct recruits.</p>
If a Departmental Promotion Committee exists what is its composition	<p>1. Dean – Chairperson</p> <p>2. Two Professors, Members</p> <p>3. One External Expert, Member</p> <p>4. Head Administration, Member Secretary</p>
Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

Note:- Administrative Officer, if any, working on the date of commencement of these rules shall be deemed to have been appointed to the post subject to the fulfillment of the requisite qualifications prescribed in the Recruitment Rules.

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Administrative Officer (P & A)
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	1 (Subject to variation)
	d) Scale of pay	PB-3 : 15600-39100+GP-6600
	e) Class and service to which the post(s) belong	Group-I
	f) Ministerial or non-ministerial of F.R.9 (17)	Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	Responsible for secretariat work of the Executive Director. Supervision of the work done by junior staff members. Maintenance of records, files appointments, liaison work, liaison with administration section. Maintenance of performance records of staff, handling of confidential documents, preparation of brief of cases put up to Senior Officers.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Direct recruitment
5	Methods of recruitment proposed	Deputation (including short-term contract)/ Promotion (Composite method of recruitment)
6	If promotion is proposed as a method of recruitment	
	a) Designation and number of the post(s) proposed to be included in the field of promotion	Section Officer, One post (Subject to variation depending on work load)

b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	Seven Years in Rs.9300-34800 in PB-2 with GP of Rs.4600/-
c) Percentage of vacancies in the grade proposed to be filled by promotion	100%, if the other method of recruitment fails
d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	No, being framed now
e) If recruitment rules were not framed for the posts in the field of promotion	
i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by Direct Recruitment
ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	Not Applicable
iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	Not Applicable since the feeder post is to be filled by Direct Recruitment
f) i) Is the promotion to be made on selection or non-selection basis?	Selection Basis
ii) Reason for the proposal (i) above.	Since the recruitment is through Composite method
g) If a DPC exists, what is its	1. Dean – Chairperson 2. Two Professors, Members

	composition?	3. One External Expert, Member 4. Head Administration, Member Secretary
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	No
7	If promotion is not proposed as a method, please state why it is not considered desirable /possible/necessary.	Not applicable
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	Not Applicable
	b) Indicate if there are any promotional avenues for the direct recruits.	None as of now
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i) 40 Years ii) As per GOI instructions on the subject matter
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified.) Essential Desirable e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s) f) Has the post been advertised by the commission in the past? If so, please	For Direct Recruitment: (i) Graduate with Post Graduate diploma in Personnel Management from a recognized university. (ii) Five years supervisory experience in administration, establishment, purchase preferably in autonomous body, PSUs/University Desirable:- Knowledge of Government Rules and Regulations and working in computerized environment No No

	quote commission's reference no.	
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	To provide promotional avenues to the feeder post.
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	No
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation, absorption or both are proposed.	Composite method of recruitment is proposed since the feeder grade has only one post.
	b) The % of vacancies proposed to be filled by this method.	100% by Deputation if the method of Promotion fails
	c) The period to which deputation will be limited.	As per GOI orders
	d) The names of the posts of grades or services etc. from which deputation is proposed.	For Deputation (including short-term contract): Officials from Universities, Public Sector Undertakings and Govt. funded research organizations/institutions, subject to fulfillment of the following conditions:- (a) (i) Holding analogous post on regular basis in the parent cadre or (ii) With 6/7 years regular services in the grade in PB 2 Rs. 9300-34800 with GP of Rs. 4800 or 5 years in PB 3 Rs. 15600-39100 with GP of 5400 in the relevant field. (b) Possessing the qualification prescribed for direct recruits.

12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	By direct recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	None
	b) Whether the dept. of personnel and training has concurred in the proposal?	Not Applicable
14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	SECTION OFFICER (STORES AND PURCHASE)
Number of Post	1 (Subject to variation)
Classification	Group II
Pay Band and Grade Pay/ Pay Scale	PB -2 : 9300-34800+GP - 4600
Whether Selection post or Non-Selection Post	Not Applicable
Age limit for Direct recruits	30 years (Relaxable as per instructions/ orders of the Central Govt.)
Educational and other qualifications required for direct recruits	Graduate with PG Diploma in Management from a recognized university with minimum three years' experience in Stores/Purchase Department preferably in an Autonomous Body/PSUs/University. Desirable- Knowledge of Govt. rules and regulations and working in computerized environment.
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not Applicable
Period of Probation, if any	2 years
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	By Direct recruitment
In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not Applicable.
If a Departmental Promotion Committee exists what is its composition	1. Dean - Chairperson 2. Two Professors, Members 3. One External Expert, Member 4. Head Administration, Member Secretary.

Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable
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Note:- Section Officer, if any working on the date of commencement of these rules shall be deemed to have been appointed to the post subject to the fulfilment of the requisite qualifications prescribed in the Recruitment Rules.

Vacancy caused by the incumbent being away on deputation or long leave or study leave or under other circumstances for a duration of one year or more may be filled on deputation from the officials of the universities, Public Sector Undertakings and Govt. funded research organizations/ institutions subject to fulfilment of the following conditions:-

- (a) (i) Holding analogous post in regular basis or
- (ii) With 6 years regular service in Grade Pay of Rs. 4200 in PB-2.
- (b) Possessing the qualifications prescribed for direct recruits.

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Section Officer (Stores & Purchase)
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	1 (Subject to variation)
	d) Scale of pay	PB-2: 9300-34800+GP-4600
	e) Class and service to which the post(s) belong	Group-II
	f) Ministerial or non-ministerial of F.R.9 (17)	Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	To supervise and deal with matters relating to Stores & Purchase, Procurement of Technical/Non-technical Materials/Consumables and Vendor related matters.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Direct recruitment
5	Methods of recruitment proposed	By Direct recruitment
6	If promotion is proposed as a method of recruitment	No
	a) Designation and number of the post(s) proposed to be included in the field of promotion	Not Applicable
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	Not Applicable
	c) Percentage of vacancies in the grade proposed to be filled by promotion	Not Applicable

	d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	Not Applicable
	e) If recruitment rules were not framed for the posts in the field of promotion	Not Applicable
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by Direct Recruitment as filled for the first time.
	ii) Please state briefly the educational qualifications to be possessed by the persons in the field of promotion	Not Applicable
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	Not Applicable
	f) i) Is the promotion to be made on selection or non-selection basis?	Not Applicable
	ii) Reason for the proposal (i) above.	Not Applicable
	g) If a DPC exists, what is its composition?	1. Dean – Chairperson 2. Two Professors, Members 3. One External Expert, Member 4. Head Administration, Member Secretary
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	Not Applicable
7	If promotion is not proposed as a method, please state why it is not considered desirable	Due to non-availability of feeder posts

	/possible/necessary.	
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	100%
	b) Indicate if there are any promotional avenues for the direct recruits.	Yes, to the post of Administrative Officer
	c) (i) Age for direct recruits (as per extant GoI instructions) (ii) Is age relaxation for Government Servants?	i)30 Years ii)As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified) e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s) f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.	Graduate with PG Diploma in Management from a recognized university with minimum three years' experience in Stores/Purchase Department preferably in an Autonomous Body/PSUs/University. Desirable- Knowledge of Govt. rules and regulations and working in computerized environment Not Applicable No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Not Applicable
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Not Applicable

	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	No
	b) The % of vacancies proposed to be filled by this method.	Not Applicable
	c) The period to which deputation will be limited.	Not Applicable
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.	Not Applicable
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	Only by direct recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	Not Applicable
	b) Whether the dept. of personnel and training has concurred in the proposal?	No

14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.

**Recruitment Rules
(Technical: Non-ministerial)**

1. **Short Title and commencement:** - (1) These rules may be called the Translational Health Science and Technology Institute Group I, II & III Non-Ministerial (Technical) Recruitment Rules, 2013.

(2) They will come into force on the date of approval of the Department of Biotechnology, Ministry of Science and Technology.

2. **Number of post, classification, pay band and grade pay or pay scale:-** The number of said posts, its classification, pay band and grade pay or pay scale attached thereto shall be as specified in columns 2 to 4 of schedule annexed to these rules.

3. **Method of recruitment, age limit, qualifications, etc.:-** The method of recruitment, age limit, qualifications and other matters relating thereto shall be specified in columns 5 to 13 of the said schedule.

4. **Disqualifications:-** No person,

(a) Who has entered into or contracted a marriage with a person having a spouse living;
or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal laws applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax:-** Where Institute is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Administrative Ministry, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving:-** Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central government from time to time in this regard.

Recruitment Rules 2013
Schedule - II
Technical Cadre (Non-Ministerial)

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	INSTRUMENTATION ENGINEER
Number of Post	1 (Subject to variation)
Classification	Group I
Pay Band and Grade Pay/ Pay Scale	PB -3: 15600-39100+GP – 6600
Whether Selection post or Non-Selection Post	Not Applicable
Age limit for Direct recruits	40 years (Relaxable as per instructions/orders of the Central Govt.)
Educational and other qualifications required for direct recruits	M-Tech in instrumentation/electronics/ Mechanical/Electrical engineering from a recognized university with three years' supervisory experience in installation and maintenance of instruments. OR Degree in instrumentation/electronics/ Mechanical/Electrical engineering from a recognized university with five years' supervisory experience in installation and maintenance of instruments. OR Three years Diploma in instrumentation/electronics /mechanical/Electrical engineering from a recognized university with 10 years supervisory experience in installation and maintenance of instruments. Desirable: Knowledge of Govt. rules and regulations and working in computerized environment
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not Applicable
Period of Probation, if any	1 year
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the	By Direct Recruitment*

vacancies to be filled by various methods	
In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not Applicable
If a Departmental Promotion Committee exists what is its composition	1. Dean, Chairperson 2. Respective Centre Head, Member 3. Two External Experts, Members (At least one grade above the post notified) 4. Head Administration, Member Secretary
Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

***Note:-** Vacancy caused by the incumbent being away on deputation or long leave or study leave or under other circumstances for a duration of one year or more may be filled on deputation from the officials of the universities, Public Sector Undertakings and Govt. funded research organizations /institutions subject to fulfilment of the following conditions:-

- (a) (i) Holding analogous posts on regular basis or
- (ii) With 5 years regular service in Grade Pay of Rs. 5400 in PB-3 or 6 years regular service in Grade Pay Rs. 4800 in PB-2
- (b) Possessing the qualifications prescribed for direct recruits.

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Instrumentation Engineer
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	1 (Subject to variation)
	d) Scale of pay	PB-3:15600-39100+GP-6600
	e) Class and service to which the posts belong	Group-I
	f) Ministerial or non-ministerial of F.R.9 (17)	Non-Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	Responsible for assisting the scientists & others for the procurement, installation, maintenance and other support for the instruments / equipment of THSTI and supervise juniors.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Direct recruitment
5	Methods of recruitment proposed	Direct recruitment
6	If promotion is proposed as a method of recruitment	No
	a) Designation and number of the post(s) proposed to be included in the field of promotion	Not Applicable
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	Not Applicable
	c) Percentage of vacancies in the	Not Applicable

	grade proposed to be filled by promotion	
	d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	Not Applicable
	e) If recruitment rules were not framed for the posts in the field of promotion	Not Applicable
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by Direct Recruitment
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	Not Applicable
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	Not Applicable
	f) i) Is the promotion to be made on selection or non-selection basis?	Not Applicable
	ii) Reason for the proposal (i)	Not Applicable

	above.	
	g) If a DPC exists, what is its composition?	1. Dean, Chairperson 2. Respective Centre Head, Member 3. Two External Experts, Members (at least one grade above the post) 4. Head Administration, Member Secretary
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	Not Applicable
7	If promotion is not proposed as a method, please state why it is not considered desirable/ possible / necessary.	Due to non-availability of feeder posts.
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	100%
	b) Indicate if there are any promotional avenues for the direct recruits.	None as of now.
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i) 40 Years ii) As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified.) Essential	M-Tech in instrumentation/electronics/ Mechanical/Electrical engineering from a recognized university with three years' supervisory experience in installation and maintenance of instruments. OR Degree in instrumentation/electronics/ Mechanical/Electrical engineering from a recognized university with five years' supervisory experience in installation and maintenance of instruments. OR Three years Diploma in instrumentation /electronics/mechanical/Electrical

	<p>Desirable</p> <p>e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s)</p> <p>f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.</p>	<p>engineering from a recognized university with 10 years supervisory experience in installation and maintenance of instruments.</p> <p>Desirable: Knowledge of Govt. rules and regulations and working in computerized environment</p> <p>Not Applicable</p> <p>No</p>
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Not Applicable
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Not Applicable
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	No

	b) The % of vacancies proposed to be filled by this method.	Not Applicable
	c) The period to which deputation will be limited.	Not Applicable
	d) The names of the posts of grades or services etc. from which deputation / absorption is proposed.	Not Applicable
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	Only by direct recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	Not Applicable
	b) Whether the dept. of personnel and training has concurred in the proposal?	No
14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable

15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.
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Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	SENIOR TECHNICAL OFFICER
Number of Post	1 (Subject to variation)
Classification	Group I
Pay Band and Grade Pay/ Pay Scale	PB -3:15600-39100 +GP - 5400
Whether Selection post or Non-Selection Post	Selection
Age limit for Direct recruits	35 years (Relaxable as per instructions/orders of the Central Govt.)
Educational and other qualifications required for direct recruits	MSc in Biotechnology / Biomedical engineering /Biotech Pharmacology from a recognized university with eight years' relevant experience OR BVSc from a recognized university with ten years' relevant experience OR Bachelor's Degree in Life sciences with twelve years' relevant experience
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Age: No Educational Qualification: - No
Period of Probation, if any	1 year
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Deputation(including short-term contract)/ Promotion (Composite method of recruitment)
In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	For Promotion Three/ eight years of regular service in the institute as Technical Officer II in the PB-2, GP-4600/4200 with 'Good' record of work. For Deputation (including short-term contract): Officials from universities, Public Sector Undertakings and Govt. funded research organizations/ institutes (a) (i) Holding analogous post on regular basis in the parent cadre or, (ii) With three/ eight years regular service in the grade in PB-2 Rs.9300-34800 with GP of

	Rs.4600/4200 in the relevant field. (b) Possessing the qualifications prescribed for direct recruits.
If a Departmental Promotion Committee exists what is its composition	1.Dean, Chairperson 2.Respective Centre Head, Member 3.Two Scientists/Engineers (At least one grade above the post notified), Member 4.Head Administration, Member Secretary
Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Senior Technical Officer
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	1 (Subject to variation)
	d) Scale of pay	PB-2: 15600-39100+GP-5400
	e) Class and service to which the post(s) belong	Group-I
	f) Ministerial or non-ministerial of F.R.9 (17)	Non-Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	Conduct experiments of routine nature, maintain logbook of instruments, stocks of research material: operate various service facilities of lab viz: incubators, water bath, power pack, lypholizers etc. for research activities, help research scholars in setting up/ calibration of instruments etc.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Direct recruitment
5	Methods of recruitment proposed	Deputation (including short-term contract)/ Promotion (Composite method of recruitment)
6	If promotion is proposed as a method of recruitment	Yes
	a) Designation and number of the posts proposed to be included in the field of promotion	Technical Officer-II- 1 post (subject to variation depending on workload)
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	Three years of regular service in the institute as Technical Officer II in the grade of PB-2, GP-4600/4200 with 'Good' record of work.

	c) Percentage of vacancies in the grade proposed to be filled by promotion	100%, if the other method of recruitment fails
	d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	No, being framed now
	e) If recruitment rules were not framed for the posts in the field of promotion	
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by Direct Recruitment as filled for the first time.
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	Not applicable
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	Not applicable since the feeder post is to be filled by Direct Recruitment
	f) i) Is the promotion to be made on selection or non-selection basis?	Selection basis
	ii) Reason for the proposal (i) above.	Since the recruitment is through composite method
	g) If a DPC exists, what is its composition?	1. Dean, Chairperson 2. Respective Centre Head, Member 3. Two Scientists/Engineers (At least one grade above the post notified), Member 4. Head Administration, Member Secretary

	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	No
7	If promotion is not proposed as a method, please state why it is not considered desirable /possible/necessary.	Not applicable
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	Not applicable
	b) Indicate if there are any promotional avenues for the direct recruits.	None as of now
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i) 35 Years ii)As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified.) Essential e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s) f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.	MSc in Biotechnology/Biomedical engineering/Biotech Pharmacology from a recognized university with eight years' relevant experience OR BVSc from a recognized university with ten years' relevant experience OR Bachelor's Degree in Life sciences with twelve years' relevant experience Not Applicable No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	To provide promotional avenues to feeder posts

10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Not Applicable
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	Composite method of recruitment is proposed since the feeder grade has only one post
	b) The % of vacancies proposed to be filled by this method.	100% by deputation if the method of Promotion fails.
	c) The period to which deputation will be limited.	As per GOI rules
	d) The names of the posts of grades or services etc. from which deputation is proposed.	For Deputation (including short-term contract): Officials from universities, Public Sector Undertakings and Govt. funded research organizations/ institutes (a) (i) Holding analogous post on regular basis in the parent cadre or, (ii) With three /eight years regular service in the grade in PB-2 Rs.9300-34800 with GP of RS.4600/4200/- in the relevant field. (b) Possessing the qualifications prescribed for direct recruits.
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	By direct recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No

	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	None
	b) Whether the dept. of personnel and training has concurred in the proposal?	Not Applicable
14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	TECHNICAL OFFICER-II
Number of Post	1 (Subject to variation)
Classification	Group II
Pay Band and Grade Pay/ Pay Scale	PB -2: 9300-34800+GP – 4600
Whether Selection post or Non-Selection Post	Selection
Age limit for Direct recruits	30 years (Relaxable as per instructions/orders of the Central Govt.)
Educational and other qualifications required for direct recruits	For Direct Recruitment: M.Sc in Biotechnology / Biomedical engineering / Biotech Pharmacology from a recognized university with five years' relevant experience OR BVSc from a recognized university with seven years' relevant experience OR Bachelor's Degree in Life Sciences from a recognized university with eight years' relevant experience
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Age:- No Educational Qualification:- No
Period of Probation, if any	2 years
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Promotion failing which by Deputation failing both by Direct Recruitment.
In case of recruitment by promotion/ deputation, grades from which promotion/ deputation to be made	For Promotion: Five years of regular service in the institute as Technical Officer-I in the grade of PB-2, GP-4200 with 'Good' record of work For Deputation: Officials from universities, Public Sector Undertakings and Govt. funded research organizations/ institutes

	<p>(a) (i) Holding analogous post on the regular basis in parent cadre or, (ii) With five years regular service in the grade in PB-2 Rs.9300-34800 with GP Rs.4200 in the parent cadre in the relevant field (b) Possessing the qualifications prescribed for direct recruits.</p>
If a Departmental Promotion Committee exists what is its composition	<p>1. Dean, Chairperson 2. Respective Centre Head, Member 3. Two Scientists/Engineers (At least one grade above the post notified), Member 4. Head Administration, Member</p>
Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Technical Officer II
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	1 (Subject to variation)
	d) Scale of pay	PB-2:9300-34800+GP-4600
	e) Class and service to which the post(s) belong	Group-II
	f) Ministerial or non-ministerial of F.R.9 (17)	Non-Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	Conduct experiments of routine nature, maintain logbook of instruments, stocks of research material: operate various service facilities of lab viz: incubators, water bath, power pack, lypholizers etc. for research activities, help research scholars in setting up/ calibration of instruments etc.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Direct recruitment
5	Methods of recruitment proposed	Promotion failing which by Deputation failing both by Direct Recruitment
6	If promotion is proposed as a method of recruitment	Yes
	a) Designation and number of the posts proposed to be included in the field of promotion	Technical Officer-I, 1 Post (Subject to variation dependent to work load)
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per	Five years of regular service in the institute as Technical Officer-I in the grade of PB-2, GP-4200 with 'Good' record of work

	extant GOI instructions)	
	c) Percentage of vacancies in the grade proposed to be filled by promotion	100%
	d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	No, being framed now
	e) If recruitment rules were not framed for the posts in the field of promotion	
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by Direct Recruitment as filled for the first time.
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	Not Applicable
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	No
	f) i) Is the promotion to be made on selection or non-selection basis?	Selection
	ii) Reason for the proposal (i) above.	To promote competent candidate.
	g) If a DPC exists, what is its composition?	1. Dean, Chairperson 2. Respective Centre Head, Member 3. Two Scientists/Engineers (At least one grade above the post notified), Member 4. Head Administration, Member

	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	No
7	If promotion is not proposed as a method, please state why it is not considered desirable /possible/necessary.	Not Applicable
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	Not Applicable
	b) Indicate if there are any promotional avenues for the direct recruits.	Yes
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i)30 Years ii) As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified.) Essential e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s) f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.	M.Sc in Biotechnology / Biomedical engineering /Biotech Pharmacology from a recognized university with five years' relevant experience OR BVSc from a recognized university with seven years' relevant experience OR Bachelor's Degree in Life Sciences with eight years' relevant experience Not Applicable No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Not Applicable

10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	No
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	Not Applicable
	b) The % of vacancies proposed to be filled by this method.	100% by Deputation if the method of Promotion fails.
	c) The period to which deputation will be limited to.	As per GOI rules
	d) The names of the posts of grades or services etc. from which deputation is proposed.	For Deputation: Officials from universities, Public Sector Undertakings and Govt. funded research organizations/ institutes (a) (i) Holding analogous post on the regular basis in parent cadre or, (ii) With five years regular service in the grade in PB-2 Rs.9300-34800 with GP Rs.4200 in the parent cadre in the relevant field. (b) Possessing the qualifications prescribed for direct recruits.
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	Only by direct recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution	No

	has been proposed.	
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	None
	b) Whether the dept. of personnel and training has concurred in the proposal?	Not Applicable
14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	TECHNICAL OFFICER-I
Number of Post	2 (Subject to variation)
Classification	Group II
Pay Band and Grade Pay/ Pay Scale	PB -2:9300-34800+GP – 4200
Whether Selection post or Non-Selection Post	Not Applicable
Age limit for Direct recruits	30 years (Relaxable as per instructions / order of Central Govt.)
Educational and other qualifications required for direct recruits	MSc in Biotechnology /Biomedical engineering /Biotech Pharmacology from a recognized university with two years' relevant experience OR BVSc from a recognized university with four years' relevant experience OR Bachelor's Degree in Life sciences from a recognized university with five years' relevant experience
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not Applicable
Period of Probation, if any	2 years
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct Recruitment*
In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not Applicable
If a Departmental Promotion Committee exists what is its composition	1.Dean, Chairperson 2.Respective Centre Head, Member 3.Two Scientists/Engineers (At least one grade above the post notified), Member 4.Head Administration, Member Secretary

Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable
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***Note:-** Vacancy caused by the incumbent being away on deputation or long leave or study leave or under other circumstances for a duration of one year or more may be filled on deputation from the officials of the universities, Public Sector Undertakings and Govt. funded research organizations /institutions subject to fulfilment of the following conditions:-

- (a) (i) Holding analogous posts on regular basis or
- (ii) With 6 years regular service in Grade Pay of Rs. 2800 in PB-1 or 10 years regular service in Grade Pay Rs. 2400 in PB-1 and
- (b) Possessing the qualifications prescribed for direct recruits.

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Technical Officer I
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	2 (Subject to variation)
	d) Scale of pay	PB-2:9300-34800+GP-4200
	e) Class and service to which the post(s) belong	Group-II
	f) Ministerial or non-ministerial of F.R.9 (17)	Non-Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	Conduct experiments of routine nature, maintain logbook of instruments, stocks of research material: operate various service facilities of lab viz: incubators, water bath, power pack, lypholizers etc. for research activities, help research scholars in setting up/ calibration of instruments etc.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Direct recruitment
5	Methods of recruitment proposed	By Direct Recruitment
6	If promotion is proposed as a method of recruitment	No
	a) Designation and number of the post(s) proposed to be included in the field of promotion	Not Applicable
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per	Not Applicable

	extant GOI instructions)	
	c) Percentage of vacancies in the grade proposed to be filled by promotion	Not Applicable
	d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	Not Applicable
	e) If recruitment rules were not framed for the posts in the field of promotion	Not Applicable
	f.i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by Direct Recruitment as filled for the first time.
	ii) Please state briefly the educational qualifications to be possessed by the persons in the field of promotion	Not Applicable
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	Not Applicable
	f) i) Is the promotion to be made on selection or non-selection basis?	Not Applicable
	ii) Reason for the proposal (i) above.	Not Applicable
	g) If a DPC exists, what is its composition?	1. Dean, Chairperson 2. Respective Centre Head, Member 3. Two Scientists/Engineers (At least one grade above the post notified), Member 4. Head Administration, Member Secretary
	h) Indicate if the feeder posts are having promotion channels other than the one under	Not Applicable

	consideration.	
7	If promotion is not proposed as a method, please state why it is not considered desirable /possible/necessary.	Due to non-availability of feeder posts
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	100%
	b) Indicate if there are any promotional avenues for the direct recruits.	Yes, to the post of Technical Officer II
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i) 30 Years ii) As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified.) Essential e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s) f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.	MSc in Biotechnology/Biomedical engineering/Biotech Pharmacology from a recognized university with two years' relevant experience OR BVSc from a recognized university with four years' relevant experience OR Bachelor's Degree in Life sciences with five years' relevant experience Not Applicable No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Not Applicable since the post is proposed to be filled through direct recruitment
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will	Not Applicable

	the educational qualifications proposed for direct recruits apply in case of promotion?	
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	No
	b) The % of vacancies proposed to be filled by this method.	Not Applicable
	c) The period to which deputation will be limited.	Not Applicable
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.	Not Applicable
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	Only by direct recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	Not Applicable

	b) Whether the dept. of personnel and training has concurred in the proposal?	No
14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	LAB TECHNICIAN
Number of Post	2 (Subject to variation)
Classification	Group III
Pay Band and Grade Pay/ Pay Scale	PB -1:5200-20200+GP – 2400
Whether Selection post or Non-Selection Post	Not Applicable
Age limit for Direct recruits	30 years (Relaxable as per instructions / order of Central Govt.)
Educational and other qualifications required for direct recruits	Senior Secondary with Science plus two years full time Diploma in Medical Lab Technology course and three years' experience in R&D laboratory OR B Sc in Life Science from a recognized university with one year experience in R&D laboratory
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not Applicable
Period of Probation, if any	2 years
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct recruitment*
In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not Applicable
If a Departmental Promotion Committee exists what is its composition	1 One Faculty- Chairperson 2.Admin Officer-Member 3.Senior Technical Officer- Member
Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

***Note:-** Vacancy caused by the incumbent being away on deputation or long leave or study leave or under other circumstances for a duration of one year or more may be filled on deputation from the officials of the universities, Public Sector Undertakings and Govt.

funded research organizations /institutions subject to fulfilment of the following conditions:-

- (a) (i) Holding analogous posts on regular basis or
- (ii) With 5 years regular service in Grade Pay of Rs. 2000 in PB-1.
- (b) Possessing the qualifications prescribed for direct recruits.

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Lab Technician
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	2 (Subject to variation)
	d) Scale of pay	PB-1:5200-20200+GP-2400
	e) Class and service to which the post(s) belong	Group-II
	f) Ministerial or non-ministerial of F.R.9 (17)	Non-Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	Work related to Laboratories of THSTI , which include cleaning of laboratory benches, equipment surfaces and office space, Collecting, storing and autoclaving of double-distilled water, de-ionized water, plastic ware and glassware cleaning and sterilization of the same, autoclaving bacterial growth media and reagents, preparing autoclaved pipette tip boxes, eppendorf tubes for common use.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Direct recruitment
5	Methods of recruitment proposed	Direct recruitment
6	If promotion is proposed as a method of recruitment	No
	a) Designation and number of the post(s) proposed to be included in the field of promotion	Not Applicable
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	Not Applicable
	c) Percentage of vacancies in the grade	Not Applicable

	proposed to be filled by promotion	
	d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	Not Applicable
	e) If recruitment rules were not framed for the posts in the field of promotion	Not Applicable
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by Direct Recruitment
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	Not Applicable
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	Not Applicable
	f) i) Is the promotion to be made on selection or non-selection basis?	Not Applicable
	ii) Reason for the proposal (i) above.	Not Applicable
	g) If a DPC exists, what is its composition?	1 One Faculty- Chairperson 2.Admin Officer-Member 3.Senior Technical Officer- Member
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	Not Applicable
7	If promotion is not proposed as a method, please state why it is not considered desirable /possible/necessary.	Due to non-availability of feeder posts.

8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	100%
	b) Indicate if there are any promotional avenues for the direct recruits.	None as of now
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i) 30 Years ii) As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified) Essential e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s) f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.	Essential- Senior Secondary with Science plus two years full time Diploma in Medical Lab Technology course and three years' experience in R&D laboratory OR B Sc in Life Science with one year experience in R&D laboratory Not Applicable No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Not Applicable since the post is proposed to be filled through direct recruitment
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Not Applicable
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable

11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	No
	b) The % of vacancies proposed to be filled by this method.	Not Applicable
	c) The period to which deputation will be limited.	Not Applicable
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.	Not Applicable
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	Only by direct recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	Not Applicable
	b) Whether the dept. of personnel and training has concurred in the proposal?	No
14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable

15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.
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Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	Computer Programmer
Number of Post	1 (Subject to variation)
Classification	Group III
Pay Band and Grade Pay/ Pay Scale	PB -1:5200-20200+GP - 2800
Whether Selection post or Non-Selection Post	Not Applicable
Age limit for Direct recruits	30 years (Relaxable as per instructions/orders of Central Govt.)
Educational and other qualifications required for direct recruits	BCA from a recognized university with one year in experience in Computer Programming. OR BSc in Physics / Maths / Statistics / Operations Research / Computer Science from a recognized university with three years' experience in Computer Programming with specialization in Information Technology.
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not Applicable
Period of Probation, if any	2 years
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct recruitment*
In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not Applicable
If a Departmental Promotion Committee exists what is its composition	1. One Faculty -Chairperson 2. Admin Officer- Member 3. One external expert- Member
Circumstances in which Union Public Service Commission to be	Not Applicable

consulted in making recruitment	
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***Note:-** Vacancy caused by the incumbent being away on deputation or long leave or study leave or under other circumstances for a duration of one year or more may be filled on deputation from the officials of the universities, Public Sector Undertakings and Govt. funded research organizations /institutions subject to fulfilment of the following conditions:-

- (a) (i) Holding analogous posts on regular basis or
- (ii) With 5 years regular service in Grade Pay of Rs. 2400 in PB-1.
- (b) Possessing the qualifications prescribed for direct recruits.

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Computer Programmer
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	1 (Subject to variation)
	d) Scale of pay	PB-1:5200-20200+GP-2800
	e) Class and service to which the post(s) belong	Group-III
	f) Ministerial or non-ministerial of F.R.9 (17)	Non-Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	Data entry, programming of database, data management, data backup, data analysis, work on development of software specification, create and document a conceptual and detailed design and produce required results independently. Coordination with users & other support functions.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Direct recruitment
5	Methods of recruitment proposed	Direct recruitment
6	If promotion is proposed as a method of recruitment	No
	a) Designation and number of the post(s) proposed to be included in the field of promotion	Not Applicable
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	Not Applicable
	c) Percentage of vacancies in the grade proposed to be filled by promotion	Not Applicable

	d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	Not Applicable
	e) If recruitment rules were not framed for the posts in the field of promotion	Not Applicable
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by Direct Recruitment
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	Not Applicable
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	Not Applicable
	f) i) Is the promotion to be made on selection or non-selection basis?	Not Applicable
	ii) Reason for the proposal (i) above.	Not Applicable
	g) If a DPC exists, what is its composition?	1. One Faculty -Chairperson 2. Admin Officer- Member 3. One external expert- Member
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	Not Applicable
7	If promotion is not proposed as a method, please state why it is not considered desirable /possible/necessary.	Due to non-availability of feeder posts.
8	If direct recruitment is proposed as a method of	

	recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	100%
	b) Indicate if there are any promotional avenues for the direct recruits.	None as of now
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i)30 Years ii)As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified.) Essential e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s) f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.	Essential- BCA from a recognized university with one year in experience in Computer Programming. OR BSc in Physics / Maths / Statistics / Operations Research / Computer Science from a recognized university with three years' experience in Computer Programming with specialization in Information Technology. Not Applicable No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Not Applicable since the post is proposed to be filled through direct recruitment
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Not Applicable
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of	Not Applicable

	promotions.	
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	No
	b) The % of vacancies proposed to be filled by this method.	Not Applicable
	c) The period to which deputation will be limited.	Not Applicable
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.	Not Applicable
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	Only by direct recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	Not Applicable
	b) Whether the dept. of personnel and training has concurred in the proposal?	No
14	If these proposals are being sent in response to any reference from the commission, please	Not Applicable

	quote commission's reference no.	
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.

**Recruitment Rules
(Scientific: Non-Ministerial)**

1. **Short Title and commencement:** - (1) These rules may be called the Translational Health Science and Technology Institute Group I Non-Ministerial (Scientific) Recruitment Rules, 2013.

(2) They will come into force on the date of approval of the Department of Biotechnology, Ministry of Science and Technology.

2. **Number of post, classification, pay band and grade pay or pay scale:-** The number of said posts, its classification, pay band and grade pay or pay scale attached thereto shall be as specified in columns 2 to 4 of schedule annexed to these rules.

3. **Method of recruitment, age limit, qualifications, etc.:-** The method of recruitment, age limit, qualifications and other matters relating thereto shall be specified in columns 5 to 13 of the said schedule.

4. **Disqualifications:-** No person,

(a) Who has entered into or contracted a marriage with a person having a spouse living;
or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal laws applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax:-**Where Institute is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Administrative Ministry, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving:-** Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central government from time to time in this regard.

Recruitment Rules 2013
Schedule - III
Scientific Cadre

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	EXECUTIVE DIRECTOR
Number of Post	1
Classification	Group I
Pay Band and Grade Pay/ Pay Scale	Apex scale (Rs. 80,000 fixed)
Whether Selection post or Non-Selection Post	Not Applicable
Age limit for Direct recruits	55 years
Educational and other qualifications required for direct recruits	<p>Essential: PhD in Life Sciences or MD or MVSc or MTech in Biotechnology/Bio medical Engineering/Biotech Pharmacology from a recognized university with minimum 20 years relevant experience in responsible higher position in research/teaching institute/university/industry with published research of highest standards and/or technologies of established utility.</p> <p>Desirable: At least two years' experience as a head of a department in a reputed academic or research institute or industry in related fields. Demonstrated ability to create new knowledge in the area of expertise or translate innovations to develop new processes or products and ability to network with national and global institutes and industry.</p>
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not Applicable
Period of Probation, if any	Not Applicable
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Deputation (including short term contract) failing which by direct recruitment.
In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/	For deputation (short term contract):- Officials of the Central Govt., State Govt., Universities, Public Sector Undertakings and Govt. funded research organizations/ institutes subject to

absorption to be made	fulfillment of the following conditions:- (a) (i) Holding analogous post on the regular basis in parent cadre or, (ii) With one year regular service in the HAG+ scale or two years regular service in HAG scale in the relevant field (b) Possessing the qualifications prescribed for direct recruits.
If a Departmental Promotion Committee exists what is its composition	Search-cum-selection committee to be constituted by DoPT
Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Executive Director
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	1
	d) Scale of pay	Apex Scale - Rs. 80000/-(fixed)
	e) Class and service to which the post(s) belong	Group-I
	f) Ministerial or non-ministerial of F.R.9 (17)	Ministerial
2	Appointing authority	Governing Body
3	Duties of the post in detail	To perform duties of Chief Executive Officer of the institution
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Direct recruitment
5	Methods of recruitment proposed	Deputation (including short term contract) failing which by direct recruitment.
6	If promotion is proposed as a method of recruitment	Not Applicable
	a) Designation and number of the posts proposed to be included in the field of promotion	Not Applicable
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	Not Applicable
	c) Percentage of vacancies in the grade proposed to be filled by promotion	Not Applicable
	d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not	Not Applicable

	required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	
	e) If recruitment rules were not framed for the posts in the field of promotion	Not Applicable
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by Direct Recruitment
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	Not Applicable
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	Not Applicable
	f) i) Is the promotion to be made on selection or non-selection basis?	Not Applicable
	ii) Reason for the proposal (i) above.	Not Applicable
	g) If a DPC exists, what is its composition?	Search-cum-selection committee to be constituted by DoPT
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	Not Applicable
7	If promotion is not proposed as a method, please state why it is not considered desirable /possible/necessary.	The post being at the level of Head of Institution, no such provision exists.
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	Not Applicable since post is proposed to be filled by Deputation
	b) Indicate if there are any promotional	Not applicable

	avenues for the direct recruits.	
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i) 55 Years. ii) As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified) Desirable: e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s) f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.	Essential: PhD in Life Sciences or MD or MVSc or MTech in Biotechnology/Bio medical Engineering/Biotech Pharmacology from a recognized university with minimum 20 years relevant experience in responsible higher position in research/teaching institute/university/industry with published research of highest standards and/or technologies of established utility. Desirable: At least two years' experience as a head of a department in a reputed academic or research institute or industry in related fields. Demonstrated ability to create new knowledge in the area of expertise or translate innovations to develop new processes or products and ability to network with national and global institutes and industry. Not Applicable No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable / possible / necessary.	Not Applicable
10	i) If promotion and direct recruitment are both	Not Applicable

	proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	Deputation is proposed
	b) The % of vacancies proposed to be filled by this method.	100% by deputation (including short term contract) failing which by Direct Recruitment.
	c) The period to which deputation will be limited.	As per GOI rules
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.	For deputation (short term contract):- Officials of the Central Govt., State Govt., Universities, Public Sector Undertakings and Govt. funded research organizations/ institutes subject to fulfillment of the following conditions:- (a) (i) Holding analogous post on the regular basis in parent cadre or, (ii) With one year regular service in the HAG+ scale or two years regular service in HAG scale in the relevant field (b) Possessing the qualifications prescribed for direct recruits.
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	Only by Direct Recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the	No

	same group? If so, whether the necessary provisions for initial constitution has been proposed.	
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	Not Applicable
	b) Whether the dept. of personnel and training has concurred in the proposal?	No
14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	DEAN
Number of Post	3 (Subject to variation)
Classification	Group I
Pay Band and Grade Pay/ Pay Scale	HAG+ scale Rs 75,500-80,000
Whether Selection post or Non-Selection Post	Not Applicable
Age limit for Direct recruits	55 years
Educational and other qualifications required for direct recruits	<p>Essential:</p> <p>PhD in Life Sciences or MD or MVSc or MTech in Biotechnology/Bio medical Engineering/Biotech Pharmacology from a recognized university with minimum 15 years relevant experience in responsible higher position in research/teaching institute/university/industry with published research of highest standards and/or technologies of established utility.</p> <p>Desirable:</p> <p>At least two years' experience as a head of a department in a reputed academic or research institute or industry in related fields. Demonstrated ability to create new knowledge in the area of expertise or translate innovations to develop new processes or products and ability to network with national and global institutes and industry.</p>
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not Applicable
Period of Probation, if any	1 year
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Deputation/ Absorption failing both by Direct recruitment
In case of recruitment by	For Deputation/ Absorption:-

<p>promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made</p>	<p>Officials of the Central Govt., State Govt., Universities, Public Sector Undertakings and Govt. funded research organizations/ institutes subject to fulfillment of the following conditions:- (a) (i) Holding analogous post on the regular basis in parent cadre or, (ii) With one year regular service in the HAG scale or four years regular service in GP of 10000 in the relevant field (b) Possessing the qualifications prescribed for direct recruits.</p>
<p>If a Departmental Promotion Committee* exists what is its composition *(to be known as Search-cum-Selection committee)</p>	<p>i. Secretary, DBT- Chairperson ii. Executive Director, THSTI- Member iii. 3 Experts from the relevant field to be nominated by Secretary, DBT-Members</p> <p>Note:- The constitution of Search-cum-selection committee will require the concurrence of DoPT at the time of filling up the vacancy in terms of OM No.- 28/13/2006-EO(SM-II) dated 03-07-2006.</p>
<p>Circumstances in which Union Public Service Commission to be consulted in making recruitment</p>	<p>Not Applicable</p>

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Dean
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	3 (Subject to variation)
	d) Scale of pay	HAG+ Rs.75500 – 80000
	e) Class and service to which the post(s) belong	Group-I
	f) Ministerial or non-ministerial of F.R.9 (17)	Non-Ministerial (Scientific)
2	Appointing authority	Govt. of India
3	Duties of the post in detail	To regulate various scientific / academic / administrative activities of the institution and formulate policies to achieve the objectives of the institute.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Deputation
5	Methods of recruitment proposed	Deputation / Absorption failing both by Direct recruitment
6	If promotion is proposed as a method of recruitment	No
	a) Designation and number of the post(s) proposed to be included in the field of promotion	Not applicable
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	Not applicable
	c) Percentage of vacancies in the grade proposed to be filled by promotion	Not Applicable
	d) Have recruitment rules been framed for the post proposed in the field of promotion? If	Not Applicable

	framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	
	e) If recruitment rules were not framed for the posts in the field of promotion	Not Applicable
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by deputation
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	Not Applicable
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	Not Applicable
	f) i) Is the promotion to be made on selection or non-selection basis?	Not Applicable
	ii) Reason for the proposal (i) above.	Not applicable
	g) If a DPC exists, what is its composition?	<p>Search-cum-selection committee</p> <p>i. Secretary, DBT- Chairperson</p> <p>ii. Executive Director, THSTI-Member</p> <p>iii. 3 Experts from the relevant field to be nominated by Secretary, DBT-Members and approved by DoPT in terms of OM No. 28/13/2006-EO(SM-II) dated 03-07-2006</p> <p>Note:- The constitution of Search-</p>

		cum-selection committee will require the concurrence of DoPT at the time of filling up the vacancy
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	Not Applicable
7	If promotion is not proposed as a method, please state why it is not considered desirable /possible/necessary.	Keeping in view the nature and level of the post
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	100% by deputation / absorption failing which by direct recruitment
	b) Indicate if there are any promotional avenues for the direct recruits.	No
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i) 55 years ii) Yes, as per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified) Desirable:	PhD in Life Sciences or MD or MVSc or MTech in Biotechnology/Bio medical Engineering/Biotech Pharmacology from a recognized university with minimum 15 years relevant experience in responsible higher position in research/teaching institute/university/industry with published research of highest standards and/or technologies of established utility. Desirable: At least two years' experience as a head of a department in a reputed academic or research institute or industry in related fields. Demonstrated ability to create new knowledge in the area of expertise or translate innovations to develop new processes or products and

	<p>e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s)</p> <p>f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.</p>	<p>ability to network with national and global institutes and industry.</p> <p>Not Applicable</p> <p>No</p>
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable / possible / necessary.	Not Applicable
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Not Applicable
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation / absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	Yes, both are proposed
	b) The % of vacancies proposed to be filled by this method.	100% by deputation / absorption/ direct recruitment
	c) The period to which deputation will be limited.	As per GoI rules
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.	<p>Officials of the Central Govt., State Govt., Universities, Public Sector Undertakings and Govt. funded research organizations/ institutes subject to fulfillment of the following conditions:-</p> <p>(a) (i) Holding analogous post on the regular basis in parent cadre or, (ii) With one year regular service in the HAG scale or four years regular</p>

		service in GP of 10000 in the relevant field. (b) Possessing the qualifications prescribed for direct recruits
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	By one of the two methods of recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	Not Applicable
	b) Whether the dept. of personnel and training has concurred in the proposal?	No
14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	PROFESSOR
Number of Post	2 (Subject to variation)
Classification	Group I
Pay Band and Grade Pay/ Pay Scale	PB -4:37400-67000+GP - 8900
Whether Selection post or Non-Selection Post	Not Applicable
Age limit for Direct recruits	55 years
Educational and other qualifications required for direct recruits	Essential:- MD or PhD in Life Sciences/Engineering in Biotechnology/Bio medical Engineering/Biotech Pharmacology from a recognized university with original work as evidenced by patents or publications. Evidence of leadership with fourteen years of R & D experience.
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Age:-Not Applicable Educational Qualification:-Yes
Period of Probation, if any	1 year
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Promotion failing which by Deputation, failing both by Direct recruitment
In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	For Promotion : 1. The Flexible Complementing Scheme shall be followed in the matter of in-situ promotion of the scientists. There shall be complete interchangeability without restriction except that the total number of incumbents shall not exceed the total number of posts of Assistant Professor, Associate Professor and Professor put together. 2. On completion of minimum residency of 5 years in the grade of Associate Professor (Grade Pay :8700) if the selection committee finds the scientists fit for promotion to the post of Professor and such post are not available within the sanctioned strength of that time, promotion may be given by upgrading

	<p>the post of Associate Professor to Professor which shall be personal to the scientists concerned.</p> <p>For Deputation/Absorption: Officials of the Central Govt., State Govt., Universities, Public Sector Undertakings and Govt. funded research organizations/ institutes subject to fulfillment of the following conditions:-</p> <p>(a) (i) Holding analogues post on regular basis in parent cadre or, (ii) With two years regular service in the PB-4 with GP 8700 in the relevant field (b) (a) Possessing the qualifications prescribed for direct recruits.</p>
<p>If a Departmental Promotion Committee exists what is its composition</p>	<p>Committee (s) to be constituted as per Annexure-I of DoPT O.M. No. AB-14017/37/2008-Estt. (RR) dated 10.9.2010.</p>
<p>Circumstances in which Union Public Service Commission to be consulted in making recruitment</p>	<p>Not Applicable</p>

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Professor
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	2 (Subject to variation)
	d) Scale of pay	PB-4: 37400 – 67000+ GP-8900
	e) Class and service to which the post(s) belong	Group-I
	f) Ministerial or non-ministerial of F.R.9 (17)	Non-Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	The Professor will be responsible for translational research / academic activities of the centres with specific reference to the area of specialization for which the candidate is selected.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Deputation/Absorption
5	Methods of recruitment proposed	Promotion failing which by Deputation, failing both by Direct recruitment
6	If promotion is proposed as a method of recruitment	Yes
	a) Designation and number of the posts proposed to be included in the field of promotion	Associate Professor, 4 Posts
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	Promotion : 1. The Flexible Complementing Scheme shall be followed in the matter of in-situ promotion of the scientists. There shall be complete inter-changeability without restriction except that the total

		<p>number of incumbents shall not exceed the total number of posts of Assistant Professor, Associate Professor and Professor put together.</p> <p>2. On completion of minimum residency of 5 years in the grade of Associate Professor (Grade Pay: 8700) if the selection committee finds the scientists fit for promotion to the post of Professor and such post are not available within the sanctioned strength of that time, promotion may be given by upgrading the post of Associate Professor to Professor which shall be personal to the scientists concerned.</p>
	c) Percentage of vacancies in the grade proposed to be filled by promotion	As per FCS guidelines
	d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	As per FCS guidelines.
	e) If recruitment rules were not framed for the posts in the field of promotion	As per FCS guidelines
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	By deputation/absorption
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	As required under FCS guidelines
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which	Direct Recruitment for Assistant Professor

	direct recruitment is one of the methods of recruitment may be furnished.	
	f) i) Is the promotion to be made on selection or non-selection basis?	As required under FCS guidelines
	ii) Reason for the proposal (i) above.	As required under FCS guidelines
	g) If a DPC exists, what is its composition?	Committee (s) to be constituted as per Annexure-I of DoPT O.M. No. AB-14017/37/2008-Estt. (RR) dated 10.9.2010.
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	No
7	If promotion is not proposed as a method, please state why it is not considered desirable /possible/necessary.	Not Applicable
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	Not Applicable
	b) Indicate if there are any promotional avenues for the direct recruits.	Not Applicable
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i) 55 years ii) As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified)	MD or PhD in Life Sciences / Engineering in Biotechnology / Bio medical Engineering / Biotech Pharmacology from a recognized university with original work as evidenced by patents or publications. Evidence of leadership with fourteen years of R & D experience
	e) Whether essential qualifications to be prescribed are in accordance with any Act (s)?	Not Applicable

	<p>If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s)</p> <p>f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.</p>	No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable / possible / necessary.	To provide promotional avenues to the feeder posts.
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Yes, as per FCS guidelines
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	Deputation is proposed as a method of recruitment
	b) The % of vacancies proposed to be filled by this method.	As per requirement
	c) The period to which deputation will be limited.	As per Government of India rules
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.	<p>For Deputation/Absorption: Officials of the Central Govt., State Govt., Universities, Public Sector Undertakings and Govt. funded research organizations/ institutes subject to fulfillment of the following conditions:- (a) (i) Holding analogues post on regular basis in parent cadre or, (ii) With two years regular service in the PB-4 with GP 8700 in the relevant field (b) (a) Possessing the qualifications prescribed for direct recruits.</p>

12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	By one of the three methods of recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	Not Applicable
	b) Whether the dept. of personnel and training has concurred in the proposal?	No
14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	ASSOCIATE PROFESSOR
Number of Post	4 (Subject to variation)
Classification	Group I
Pay Band and Grade Pay/ Pay Scale	PB -4:37400-67000+GP - 8700
Whether Selection post or Non-Selection Post	Selection Post
Age limit for Direct recruits	55 years
Educational and other qualifications required for direct recruits	MD or PhD in Life Sciences/Engineering in Biotechnology/Bio medical Engineering/Biotech Pharmacology from a recognized university with original work as evidenced by patents or publications with at least seven years of post-doctoral experience in the relevant field.
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Age:- As per GOI instructions Educational Qualification:- Yes
Period of Probation, if any	1 year
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Promotion failing which by deputation, failing both by Direct Recruitment.
In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	<p>Promotion :</p> <p>1. The Flexible Complementing Scheme shall be followed in the matter of in-situ promotion of the scientists. There shall be complete interchangeability without restriction except that the total number of incumbents shall not exceed the total number of posts of Assistant Professor, Associate Professor and Professor put together.</p> <p>2. On completion of minimum residency of 4 years in the grade of Assistant Professor (Grade Pay: 7600) if the selection committee finds the scientists fit for promotion to the post of Associate Professor and such post are not available within the sanctioned strength of that time, promotion may be given by</p>

	<p>upgrading the post of Assistant Professor to Associate Professor which shall be personal to the scientists concerned.</p> <p>For Deputation/Absorption: Officials of the Central Govt., State Govt., Universities, Public Sector Undertakings and Govt. funded research organizations/ institutes subject to fulfillment of the following conditions:-</p> <p>(a) (i) Holding analogues post on regular basis in parent cadre or, (ii) With Five years regular service in the PB-3 with GP 7600 in the relevant field (b) Possessing the qualifications prescribed for direct recruits.</p>
<p>If a Departmental Promotion Committee exists what is its composition</p>	<p>Committee (s) to be constituted as per Annexure-I of DoPT O.M. No. AB-14017/37/2008-Estt. (RR) dated 10.9.2010.</p>
<p>Circumstances in which Union Public Service Commission to be consulted in making recruitment</p>	<p>Not Applicable</p>

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Associate Professor
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	4 (Subject to variation)
	d) Scale of pay	PB-4: 37400 – 67000+GP-8700
	e) Class and service to which the post(s) belong	Group-I
	f) Ministerial or non-ministerial of F.R.9 (17)	Non-Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	The Associate Professor will be responsible for translational research / academic activities of the centres with specific reference to the area of specialization for which the candidate is selected.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	None
5	Methods of recruitment proposed	Promotion failing which by deputation, failing both by Direct Recruitment.
6	If promotion is proposed as a method of recruitment	Yes
	a) Designation and number of the posts proposed to be included in the field of promotion	Assistant Professor-7 post
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	As per FCS guidelines
	c) Percentage of vacancies in the grade	As per FCS guidelines

	proposed to be filled by promotion	
	d) Have recruitment rules been framed for the post proposed in the field of promotion? If framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	Promotion to be made under FCS guidelines.
	e) If recruitment rules were not framed for the posts in the field of promotion	Not Applicable
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	None recruited
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	<p>Promotion :</p> <ol style="list-style-type: none"> 1. The Flexible Complementing Scheme shall be followed in the matter of in-situ promotion of the scientists. There shall be complete interchangeability without restriction except that the total number of incumbents shall not exceed the total number of posts of Assistant Professor, Associate Professor and Professor put together. 2. On completion of minimum residency of 4 years in the grade of Assistant Professor (Grade Pay: 7600) if the selection committee finds the scientists fit for promotion to the post of Associate Professor and such post are not available within the sanctioned strength of that time, promotion may be given by upgrading the post of Assistant Professor to Associate Professor which shall be personal to

		the scientists concerned.
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	The post of Assistant Professor to be filled by Direct Recruitment
	f) i) Is the promotion to be made on selection or non-selection basis?	Selection as per FCS guidelines
	ii) Reason for the proposal (i) above.	FCS guidelines
	g) If a DPC exists, what is its composition?	Committee (s) to be constituted as per Annexure-I of DoPT O.M. No. AB-14017/37/2008-Estt. (RR) dated 10.9.2010.
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	No
7	If promotion is not proposed as a method, please state why it is not considered desirable /possible/necessary.	Not applicable
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	As per requirement
	b) Indicate if there are any promotional avenues for the direct recruits.	Yes as per FCS
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i) 55 years ii) As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified.)	MD or PhD in Life Sciences / Engineering in Biotechnology / Bio medical Engineering / Biotech Pharmacology from a recognized university with original work as evidenced by patents or publications

	<p>e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s)</p> <p>f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.</p>	<p>Not Applicable</p> <p>No</p>
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Not Applicable
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	As per FCS guidelines
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	No
	b) The % of vacancies proposed to be filled by this method.	Not applicable
	c) The period to which deputation will be limited.	Not applicable
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.	Not applicable
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	By one of the two methods of recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C'	No

	to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	Not Applicable
	b) Whether the dept. of personnel and training has concurred in the proposal?	No
14	If these proposals are being sent in response to any reference from the commission, please quote commission's reference no.	Not Applicable
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.

Schedule

(Ref. Annexure I to DOPT O.M. dated 31.12.2010)

Name of Post	ASSISTANT PROFESSOR
Number of Post	7 (Subject to variation)
Classification	Group I
Pay Band and Grade Pay/ Pay Scale	PB -3:15600-39100+GP – 7600
Whether Selection post or Non-Selection Post	Not Applicable
Age limit for Direct recruits	45 years (Relaxable as per instructions / orders of Central Government)
Educational and other qualifications required for direct recruits	MD or PhD in Life Sciences/Engineering in Biotechnology/Bio medical Engineering/Biotech Pharmacology from a recognized university with original work as evidenced by patents or publications with at least three years of post-doctoral experience in the relevant field.
Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees	Not Applicable
Period of Probation, if any	1 year
Method of recruitment whether by Direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	Direct recruitment*
In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	Not Applicable
If a Departmental Promotion Committee exists what is its composition	<ul style="list-style-type: none"> i. Executive Director – Chairperson ii. Dean- Member iii. 2 Experts from outside the institute to be nominated by the ED- Members iv. Joint Secretary (Admn.), DBT

Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not Applicable
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***Note:** Vacancy caused by the incumbent being away on deputation or long leave or study leave or under other circumstances for a duration of one year or more may be filled on deputation from the officials of the universities, Public Sector Undertakings and Govt. funded research organizations/ institutions subject to fulfilment of the following conditions:-

- (i) Possessing the qualifications prescribed for direct recruits or
- (ii) With 5 years regular service in Grade Pay of Rs. 6600 in PB-3(15600-39100).

Schedule

(Ref. Annexure II to DOPT O.M. dated 31.12.2010)

1	a) Name of the post(s)	Assistant Professor
	b) Name of the Ministry/Department	DBT/THSTI
	c) Number of post(s)	7 (Subject to variation)
	d) Scale of pay	PB-:15600-39100+GP-7600
	e) Class and service to which the post(s) belong	Group-I
	f) Ministerial or non-ministerial of F.R.9 (17)	Non-Ministerial
2	Appointing authority	Executive Director
3	Duties of the post in detail	The Assistant Professor will be responsible for translational research/academic activities of the centres with specific reference to the area of specialization for which the candidate is selected.
4	Describe briefly the method (s) adopted for filling the post(s) hitherto	Direct recruitment
5	Methods of recruitment proposed	Direct recruitment
6	If promotion is proposed as a method of recruitment	No
	a) Designation and number of the posts proposed to be included in the field of promotion	Not Applicable
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (as per extant GOI instructions)	Not Applicable
	c) Percentage of vacancies in the grade proposed to be filled by promotion	Not Applicable
	d) Have recruitment rules been framed for the post proposed in the field of promotion? If	Not Applicable

	framed in consultation with the commission, please quote commission's reference no. If consultation with the commission was not required please attach a copy of rules framed. A copy of the rules should be sent to DOPT along with the promotion.	
	e) If recruitment rules were not framed for the posts in the field of promotion	Not Applicable
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the % of vacancies filled by each of the methods	100% by Direct Recruitment
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	Not Applicable
	iii) In case the feeder posts are filled by promotion, the recruitment rules for the still lower posts including the lowest posts to which direct recruitment is one of the methods of recruitment may be furnished.	Not Applicable
	f) i) Is the promotion to be made on selection or non-selection basis?	Not Applicable
	ii) Reason for the proposal (i) above.	Not Applicable
	g) If a DPC exists, what is its composition?	<ul style="list-style-type: none"> i. Executive Director – Chairperson ii. Dean- Member iii. 2 Experts from outside the institute to be nominated by the ED- Members iv. Joint Secretary (Admn.), DBT
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	Not Applicable
7	If promotion is not proposed as a method, please state why it is not considered desirable	Due to non-availability of feeder posts.

	/possible/necessary.	
8	If direct recruitment is proposed as a method of recruitment please state.	
	a) The % of vacancies proposed to be filled by direct recruitment.	100%
	b) Indicate if there are any promotional avenues for the direct recruits.	Yes, as per FCS
	c) (i) Age for direct recruits (as per extant GOI instructions) (ii) Is age relaxation for Government Servants?	i) 45 Years ii) As per GOI instructions
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relaxable at commission's discretion in case of candidates otherwise well qualified) Essential e) Whether essential qualifications to be prescribed are in accordance with any Act (s)? If so please quote the relevant Act (s) under which it is necessary and also supply extracts from the Act (s) f) Has the post been advertised by the commission in the past? If so, please quote commission's reference no.	MD or PhD in Life Sciences/Engineering in Biotechnology/Bio medical Engineering/Biotech Pharmacology from a recognized university with original work as evidenced by patents or publications with three years of post-doctoral experience in the relevant field. No No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Not Applicable
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	Not Applicable
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of	Not Applicable

	promotions.	
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	No
	b) The % of vacancies proposed to be filled by this method.	Not Applicable
	c) The period to which deputation will be limited.	Not Applicable
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed.	Not Applicable
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	Only by direct recruitment
	b) Whether the recruitment rules relate to a post which has been upgraded from group 'C' to group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	No
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	No
13	a) Special circumstances, if any, other than those covered by the rules, in which the commission may be required to be consulted.	Not Applicable
	b) Whether the dept. of personnel and training has concurred in the proposal?	No
14	If these proposals are being sent in response to any reference from the commission, please	Not Applicable

	quote commission's reference no.	
15	Name, addresses and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	Dr. G.B.Nair, Executive Director, THSTI.